

GENERAL EDUCATION COMMITTEE MEETING
Minutes – October 20, 2004

The General Education Committee met on Wednesday, October 20, 2004, from Noon to 1 p.m. in the Provost's Conference Room.

Members Present: Jim Brink (Provost's Office, ex-officio), Ray Desrosiers (Engineering), Frank Durso (Arts & Sciences), Pamela Elrod (Visual & Performing Arts), Ernest Fish (Agricultural Sciences and Natural Resources), Linda Krefting (Business Administration), David Lamp (Arts & Sciences), Roger Saathoff (Mass Communications), Ben Shacklette (Architecture), and David Roach (Arts & Sciences, presiding).
Absent: Kambra Bolch, Bryan Camp, Jim Clopton, Du Feng, Julie Thomas

1. Announcements.

* Fall Meetings: November 17, and December 15th

* Upgraded Web page – (<http://www.depts.ttu.edu/provost/generaled2.php>), thanks to Carolyn Kennedy for helping us with this upgrade.

2. Review of minutes from the last meeting.

Ray Desrosiers made a motion that the minutes be approved. Ernest Fish seconded. The motion passed unanimously.

3. Old Business

a) Measuring Student Learning Outcomes for Coordinating Board and for use with SACS – Update from Jim.

b) Sue Couch – Quality Enhancement Plan – Ethics listed in the core curriculum expectations from the state: (see page 3 #5 on http://www.theccb.state.tx.us/Ctc/ip/core11_00/assumption.htm). Sue's committee would like for the Gen Ed Committee to begin thinking about formulating a statement of how ethics are evaluated in the core (with thoughts of how this could be enhanced). They would like the Gen Ed Committee to examine the core and take a look at how ethics are included. This does not have to be done right now but we need to start thinking about addressing this.

c) Committee decision last time to start reviewing the Individual and Group Behavior courses. We will look at if and how ethics are included in these courses. Other issues for potential examination will include: prerequisite courses, writing intensive

4. New Business

*No new proposals submitted at this time.

* Examination of Core Courses in the Individual or Group Behavior category to start.

Roach is to send a letter to all departments who have courses in this category, letting them know that the committee will be reviewing this category. The letter will include the core language of the category and will request that these departments send Peggy copies of course syllabi (preferably electronic copies) by November 10th. The letter will note that all courses in this category will need to be reviewed and approved by the committee to be listed in this category. If syllabi are not received for specific courses, the committee will assume that the department no longer wants the course to remain in the category, and thus will automatically delete the course from the list. The letter will also request that any coverage of ethics in these courses be specifically listed and explained.

We will start reviewing these courses at our next meeting.

5. Meeting adjourned at 12:45.

NOTE THE FOLLOWING PROCEDURES FOR PROPOSALS
TO THE GENERAL EDUCATION COMMITTEE:

- Proposals for changes in the Core Curriculum must come to the General Education Committee (GEC) from the office of the dean of the originating college and with an indication of the dean's approval. Proposals not bearing the approval of the dean's office will be returned to the college without action.
- Proposals to add or delete a course from the Core must be accompanied by a current syllabus and may have additional supporting materials. Proposals not accompanied by a syllabus will be returned to the college without action.
- To ensure that proposals are considered at a meeting of the GEC, they should arrive in the Provost's office (attention Brink) no later than the beginning of the month during which they will come before the GEC. Proposals that do not arrive by this deadline may be considered, depending on the number of items on the agenda for the meeting. If late proposals cannot be included on the agenda for the meeting, they will be considered at the next meeting.
- Sponsorship of proposals is done by the GEC representative of the originating college. The presence of additional sponsors is neither necessary nor desirable unless specifically invited by the committee. GEC recommends that proposers consult with their college's representative on the GEC.