

GENERAL EDUCATION COMMITTEE MEETING
Minutes – March 21, 2007

The General Education Committee met on Wednesday, March 21, 2007, from Noon to 1 p.m. in the Provost's Conference Room.

Members Present: Jim Brink (Provost's Office, ex-officio), Ray Desrosiers (Engineering), Ernest Fish (Agricultural Sciences and Natural Resources), Tom Kimball (Human Sciences), Linda Krefting (Business Administration), Mellinee Lesley (Education), Roger Saathoff (Mass Communications), David Roach (Arts & Sciences, presiding).

Members Not Present: Dorothy Chansky (Visual and Performing Arts – on leave), Frank Durso (Arts & Sciences), Gary Elbow (Honors), David Lamp (Arts & Sciences), Charles Myles (Faculty Senate), Ben Shacklette (Architecture).

I. Review of minutes from the February 2007 meeting. Minutes were approved.

II. Announcements.

- * Remaining Meetings, Spring 2007 semester
April 18
May – only if emergency

III. New Business

- * Gil Reeve's email regarding additional information needed for SACS. Indirect assessment needed at this time; direct assessments needed in the future. Gil's draft template distributed and discussed. Committee will respond in memo to Gil and will make plans.

This discussion took the entire meeting so the continuing business listed below will be addressed at the next GEC meeting.

IV. Continuing Business

- A. Based on elimination of blanket groups of courses, materials from individual courses in VPA received for consideration.
ART 1302, ART 1303, ART 1309, ART 1310, ART 2311

MUAP 1001, 1002, 2001, 2002, 3001, 3002, 4001, 4002
MUEN 2100, 3101, 3102, 3103, 3104, 3105, 3106, 3110
MUHL 1308, 2301, 2302, 2308, 2309, 3304, 3308, 3310
MUSI 2301
MUTH 1300, 1303, 1103, 1304, 1104

DAN 4301

TH A 2301, 2302, 2303, 2304, 4303
- B. Individual course materials from other colleges and departments will need to be received by August 31, 2007 so that this can be ready for the 2008-2009 catalog
- C. 3000 and 4000 level courses with prerequisites that already fulfill general education requirements will be deleted from the core. Will be effective in the 2008-2009 catalog.

NOTE THE FOLLOWING PROCEDURES FOR PROPOSALS
TO THE GENERAL EDUCATION COMMITTEE:

- Proposals for changes in the Core Curriculum must come to the General Education Committee (GEC) from the office of the dean of the originating college and with an indication of the dean's approval. Proposals not bearing the approval of the dean's office will be returned to the college without action.
- *Proposals to add or delete a course from the Core must be accompanied by a current syllabus and supporting materials. Proposals must clearly demonstrate how the proposed course fits the specific Core Curriculum category description. The course syllabus must include:*
 - 1) *a course description.*
 - 2) *course objectives.*
 - 3) *learning outcomes and assessments that are clearly tied to the specific Core Curriculum category.*
 - 4) *a schedule of class meetings and topics to be covered.**Proposals not accompanied by a syllabus will be returned to the college without action. Supporting materials need to include assessment data and information on how this assessment data is being used to inform how the class is being taught.*
- To ensure that proposals are considered at a meeting of the GEC, they should arrive in the Provost's office (attention: Brink) no later than the beginning of the month during which they will come before the GEC. Proposals that do not arrive by this deadline may be considered, depending on the number of items on the agenda for the meeting. If late proposals cannot be included on the agenda for the meeting, they will be considered at the next meeting.
- Sponsorship of proposals is done by the GEC representative of the originating college. The presence of additional sponsors is neither necessary nor desirable unless specifically invited by the committee. GEC recommends that proposers consult with their college's representative on the GEC.