

GENERAL EDUCATION COMMITTEE MEETING
Minutes – November 14, 2007

The General Education Committee met on Wednesday, November 14, 2007, from Noon to 1 p.m. in the Administration Bldg. Provost's Conference Room.

Members Present: : Jim Brink (Provost's Office, ex-officio), Gary Elbow (Honors), Miles Kimball (Arts & Sciences, Faculty Senate), Comfort Pratt (Education), Roger Saathoff (Mass Communications), Frank Durso (Arts & Sciences), Linda Krefting (Business Administration), Doug Smith(Engineering), Ray Desrosiers (presiding).

Members Not Present: Dorothy Chansky (Visual and Performing Arts), Tom Kimball (Human Sciences), Ernest Fish (Agricultural Sciences and Natural Resources), David Lamp (Arts & Sciences), Ben Shacklette (Architecture)

I. Review of minutes from the October 17, 2007 meeting. Minutes were approved.

II. Announcements

- Proposed meeting for Dec 5: if sufficient communication via email occurs to conclude review of syllabi received so far, there may be no need for a December meeting. Chair will advise.
- L. Krefting requested that Cathy Duran, Assoc Academic Dean, COBA, be added to the distribution list for GEC correspondence since she is directly involved with the implementation of Core Curriculum issues. Duran has been added to the distribution list.
- In the future, paper-only submissions to the GEC will not be accepted. All proposals must be submitted in electronic form.

III. Old Business

- The consideration of CLAS 3304 Ancient Science & Technology as satisfying the category D. requirement of the Core Curriculum was deferred at the October meeting in order to await additional documentation and review of the text for the course. Dr. Nancy Reed, the current instructor for the course, supplied the requested materials. The committee voted to **approve CLAS 3304 for the Technology and Applied Science category.**

III. New Business

- The committee voted to **delete MUTH 3303 from the list of courses satisfying category B. Mathematics.**
- **A revised syllabus for POLS 3300-H01 African American Political Thought was distributed via email to the committee, which approved this course as satisfying the Multicultural core requirement for the Spring semester of 2008. A policy permitting one-time approvals for HONS courses was adopted by the GEC in a previous year.**
- Since the following courses have two or more prerequisites which already satisfy the Mathematics category, the committee voted to **delete MATH 3322/3342/3351/3354/3370/3430/4310/4354/4360/4362/4370/4371 from category B. of the Core Curriculum.** These courses had been part of the core by virtue of a blanket statement on page 41 of the TTU catalog. Such blanket statements have been removed from the catalog and are no longer in effect.

IV. Continuing Business

- Five Year Review Cycle: this fall term the GEC undertook the review of the courses in three categories: A.Communication, B. Mathematics, C. Natural Science. The syllabi received so far are still under review by subcommittees appointed for each category.
- Syllabi have not been received for the following courses:
 - B. Mathematics MATH (no syllabi received for any math course), PHIL2310/4310, PSY 3400, SOC 3391
 - C. Natural Sciences ANTH2300/2100, ASTR1400, BIOL1305/1113/1401/1402/1403/1404,
 - CHEM1305/1105/1306/1106/1307/1107/1308/1108, F&N 1410,
 - PHYS1401/1403/1404/1406/1408/2401, PSS 1411/2330/2130/2401, ZOO 2403

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NOTE THE FOLLOWING PROCEDURES FOR PROPOSALS
TO THE GENERAL EDUCATION COMMITTEE:

- Proposals for changes in the Core Curriculum must come to the General Education Committee (GEC) from the office of the dean of the originating college and with an indication of the dean's approval. Proposals not bearing the approval of the dean's office will be returned to the college without action.
- *Proposals to add or delete a course from the Core must be accompanied by a current syllabus and supporting materials. Proposals must clearly demonstrate how the proposed course fits the specific Core Curriculum category description. The course syllabus must include:*
 - 1) *a course description.*
 - 2) *course objectives.*
 - 3) *learning outcomes and assessments that are clearly tied to the specific Core Curriculum category.*
 - 4) *a schedule of class meetings and topics to be covered.*

Proposals not accompanied by a syllabus will be returned to the college without action. Supporting materials need to include assessment data and information on how this assessment data is being used to inform how the class is being taught.
- To ensure that proposals are considered at a meeting of the GEC, they should arrive in the Provost's office (attention: Brink) no later than the beginning of the month during which they will come before the GEC. Proposals that do not arrive by this deadline may be considered, depending on the number of items on the agenda for the meeting. If late proposals cannot be included on the agenda for the meeting, they will be considered at the next meeting.
- Sponsorship of proposals is done by the GEC representative of the originating college. The presence of additional sponsors is neither necessary nor desirable unless specifically invited by the committee. GEC recommends that proposers consult with their college's representative on the GEC.