


From: TTU Provost provost@ttu.edu 
Subject: Instructions for the President's Teaching and Research Excellence Professorships
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To:

TP



Qualifications and Nomination Process for the President's Teaching and Research Excellence Professorships

Application Years 2017-2018 and 2018-2019

1. Open to tenured associate professors and professors in all colleges who have served at least 3 years at Texas Tech; associate professors and professors who hold administrative appointments (e.g., chairs, directors, associate deans) but still have active teaching and research programs are eligible. Instructors, professors of practice, and research professors are not eligible; faculty members who hold an endowed professorship or chair are not eligible; Horn Professors are not eligible.
2. Nominations should be based on work performed at Texas Tech.
3. Awards will be rolled out over two years (25 per year, split between teaching and research).
4. Nominations will be accepted beginning September 15, 2017 with a deadline of October 20, 2017. Late nominations will be ineligible.
5. Nominations proceed from faculty through and with approval of department chairs/program directors/area coordinators. Nominations should then be forwarded to deans for approval and submission to the Office of the Provost.
6. Nominations should provide clear documentation of excellence in teaching or research and include current CV, a statement from the nominee about her or his qualifications for and intent for using the professorship, one letter of nomination, one internal letter of support, and one external letter of support.
7. Nominations will be reviewed by a teaching excellence committee and a research excellence committee appointed by the Office of the Provost.
8. Recommendations of the committees will be reviewed by the provost and vice provosts, then referred to the president for final approval.
9. The term of appointment is 3 years, which can be renewed for an additional 3 years. Annual faculty reviews and chairperson assessments during the appointment should consider accomplishments associated with the professorship.
10. Renewal applications for a second 3-year appointment should include a current CV, a report from the faculty member regarding accomplishments using the

professorship, and a supporting letter by the chair/area coordinator or dean that emphasizes the contributions of the faculty member over the 3-year period in which they have held the professorship.

11. Appointments are limited to 6 years. After a 3-year hiatus, a person who has previously held a professorship for 6 years may submit a new nomination and full application.
12. Each faculty member who holds a professorship will receive a minimum of \$5,000 per year in discretionary funding to be used in support of teaching/research/creative activities. Up to 50% of the funds may be used to support summer salary.