**Core Curriculum Course Proposal COVER PAGE AND TEMPLATE**

*The following should be completed by the PROPOSER:*

Foundational Component Area:

Department:

College:

Number of sections to be offered per year:

Estimated total enrollment per year:

Contact person (name, phone number, email):

*The following should be completed by the Department Chair and Dean or Dean’s Representative:*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Chairperson Signature and Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean or Dean’s Representative Signature and Date

This proposal, pending college-level approval, should be uploaded by the Academic Dean or Dean’s Representative to the Core Curriculum Sharepoint: <https://sharepoint2010.itts.ttu.edu/corecurriculum/ccupload/SitePages/Home.aspx>

COURSE NUMBER:

COURSE TITLE:

THIS COURSE FULFILLS THREE HOURS OF THE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AREA OF TEXAS TECH UNIVERSITY’S CORE CURRICULUM.

**INSTRUCTOR INFORMATION:**

**TEXT:**

**CATALOG COURSE DESCRIPTION:**  (exactly what is printed in the catalog, please!)

**COURSE PURPOSE**: Explain *how* this course will satisfy a foundational component area requirement. Describe how this course relates to the core objectives, the competency statement and the TTU student learning outcomes.

[**THECB Core Curriculum Objectives Description:**](http://www.depts.ttu.edu/provost/curriculum/core-curriculum/objectives.php)

Assessments used (include numbers here – these should correlate to the numbered list of assessments in the “Assessment of Expected Learning Outcomes” area):

[**THECB Core Foundational Component Area Criteria Description:**](http://www.depts.ttu.edu/provost/curriculum/core-curriculum/componentareas.php)

Assessments used (include numbers here – these should correlate to the numbered list of assessments in the “Assessment of Expected Learning Outcomes” area):

[**TTU College-Level Core Competency Statement:**](http://www.depts.ttu.edu/provost/curriculum/core-curriculum/learning-outcomes.php)

**(**Use the statement following the bullet points for your core component area.)

Assessments used (include numbers here – these should correlate to the numbered list of assessments in the “Assessment of Expected Learning Outcomes” area):

[**TTU Core CURRICULUM Student Learning Outcomes:**](http://www.depts.ttu.edu/provost/curriculum/core-curriculum/learning-outcomes.php)

**(**Use the statement following the bullet points for your core component area.)

Assessments used (include numbers here – these should correlate to the numbered list of assessments in the “Assessment of Expected Learning Outcomes” area):

**COURSE SPECIFIC EXPECTED LEARNING OUTCOMES:**

Create your own list here.

Assessments used (include numbers here – these should correlate to the numbered list of assessments in the “Assessment of Expected Learning Outcomes” area):

**Assessment of expected learning outcomes:**

Describe your assessments here, being sure to number each one. The description of your assessments should explain how they measure students’ understanding of all published outcomes and objectives.

**GRADING:**

Include your grade breakdown here.

**ADA statement** **(OP 34.22):**

<http://www.depts.ttu.edu/opmanual/OP34.22.pdf>

Any student who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make any necessary arrangements. Students should present appropriate verification from Student Disability Services

during the instructor’s office hours. Please note: instructors are not allowed to provide classroom accommodations to a student until appropriate verification from Student Disability Services has been provided. For additional information, please contact Student Disability Services in 335 West Hall or call 806.742.2405.

**RELIGIOUS HOLY DAYS (OP 34.19):**

<https://www.depts.ttu.edu/opmanual/OP34.19.pdf>

Texas law requires institutions of higher education to excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day. The student shall also be excused for time necessary to travel.

An institution may not penalize the student for the absence and allows for the student to take an exam or complete an assignment from which the student is excused.

While no prior notification of the instructor is required, OP 34.19 indicates that a student who intends to observe a religious holy day should make that intention known to the instructor prior to the absence. The student should make up any missed work.

**INCLUDE ANY ADDITIONAL LANGUAGE REQUIRED BY YOUR PROGRAM, DEPARTMENT, OR COLLEGE HERE.**

**SCHEDULE/OUTLINE:**