Recently, the oversight of Continuing Education was added to the responsibilities of Worldwide eLearning, which is a part of the Office of the Provost. Mr. Otto Ratheal is charged with the approvals and responsibilities associated with Continuing Education programs. These programs include the activities defined in OP 30.05:

1. Definition
For the purpose of this statement, the activities referred to are defined as non-credit workshops, institutes, seminars, certificate programs, clinics, or other special training activities (hereafter referred to as non-credit programming) sponsored by Texas Tech University for which a registration fee is charged and which involve three or more hours of instruction. Non-credit programs for which no fee is charged or which are less than three instructional hours are excluded, as are the programs directed exclusively toward and sponsored by university students and athletic camps sponsored by the Department of Intercollegiate Athletics.

Continuing Education Units (CEUs) required for professional development of at least three hours are also covered in OP 30.05. This OP addresses the responsibilities of approval, budgeting, administration and coordination of continuing education that allow the university to comply with SACSCOC and Regent Rules requirements. Ultimately the offering of continuing education is the responsibility of the Office of the Provost (see OP 30.05 for the responsibilities for the various units).

Because of accreditation requirements of SACSCOC, the university should follow OP 35.05 when offering continuing education activities. Please contact Mr. Otto Ratheal (Phone: (806) 834-3930; Email: otto.ratheal@ttu.edu; Mail Stop 5095) for any questions associated with continuing education.