Request for Proposals
2015 INNOVATIONS IN STUDENT SUCCESS & RETENTION GRANT

Grant Purpose & Amounts
This summer the Office of the Provost will award four grants of up to $10,000 among the colleges proposing to innovatively enhance their sophomore/second year student retention in FY16.

Matching Requirements
All awards must be matched 1:1 by the proposing college as a condition of receiving the award. No “in-kind” matching proposals can be considered.

Submission Materials
To be considered for the 2015 INNOVATIONS IN STUDENT SUCCESS & RETENTION GRANT submit the following:
1. **Cover sheet** (see below for required format). Cover sheet is not included in page limit.
2. **Narrative** (not to exceed 5 typed, double-spaced, Times New Roman, 12 point pages), to include
   - a description of the college’s retention efforts,
   - evidence of undergraduate student retention effectiveness over the last five years,
   - an outline and timeline of how this innovative effort will be implemented and assessed in FY16,
   - a sustainability plan for this and the college’s other sophomore/second year retention efforts, and
   - responses to the criteria below.
3. **Detailed Budget** (one page maximum)

Criteria
1. What contribution does the college make to overall undergraduate student retention at Texas Tech?
2. In what ways will the proposed effort improve sophomore student retention in the college?
3. How does/will the college measure and assess undergraduate student retention?
4. How does/will the college apply its assessed findings to advance the “effectiveness” of each effort?
5. How will the college’s innovations/enhancements make use of or collaborate with the student success programs at Texas Tech University (e.g., Learning Center, Writing Center, Campus Life, etc.)?
6. What is the researched and/or data-driven basis for this approach?
7. How are college faculty and staff involved in the college’s undergraduate student retention efforts?

Cover Sheet Format
- Title, centered: 2015 INNOVATIONS IN STUDENT SUCCESS & RETENTION GRANT
- Name of college, centered: NAME OF COLLEGE
- Name of dean, with signature line, centered: COLLEGE DEAN

Submission Process & Contact Information
**Electronically deliver the Proposal Submission Materials** (including signed cover sheet) no later than 8:00AM on Monday, June 1, 2015, to joshua.barron@ttu.edu.

**For additional information** please contact Patrick Hughes Ph.D., Associate Vice Provost for Undergraduate Education, at patrick.hughes@ttu.edu.