Photography Information

Welcome to the Texas Tech University Greenhouse! We are happy and proud to provide a place for your pictures, but we need your help with a few things so we can keep providing this service to you.

- 1. **<u>DO NOT</u>** use glitter or confetti in your photoshoots and pick up any trash you might generate.
- 2. The garden is always open and may be used at any time.
- 3. Greenhouse hours are Monday-Friday, 8 a.m. to 5 p.m. After-hours and weekends may be booked, depending on availability, at a rate of \$40/hr. Reservations *must* be made at least 5 business days before desired time.
- 4. The South hallway and Greenhouse # 2 (entrance from the Southwest side of the main hallway) are available for your use. The other greenhouses in the facility are teaching and research spaces, and are not available for public use.
- 5. Please DO NOT move, take, or damage any plants. The greenhouse is under video surveillance, and you may be liable for any damage that occurs.
- 6. Have fun! We are proud of our greenhouse space and our gardens and are excited to share them with you. If you wouldn't mind, please tag us on Instagram and Facebook in pictures taken in our garden with @texastechgreenhouse, #ttugreenhouse, #ttugardens and #ttuplantandsoilscience
- 7. Please fill out and return this form acknowledging that you have read and understood the above guidelines via e-mail to **daniel.mayer@ttu.edu**. You will be contacted within 2 business days regarding availability at your requested time.

Name:		
Business Name (if applica	able):	
Phone Number:		
E-mail address:		
Desired date/time:		
Date:	Signature:	