The Garden Club of Austin (TGCOA) is funding a paid summer internship, May-August 2020, in partnership with the Zilker Botanical Garden Conservancy. The starting and finishing dates of the ten to twelve week internship are flexible. The internship will focus primarily on horticulture and grounds maintenance at the Zilker Botanical Garden, although the intern may also be involved with some program and event preparation to create a well-rounded public garden experience.

Undergraduate and graduate students enrolled in horticulture-related fields of study are encouraged to apply. Selection will be based on the applicant’s demonstrated interest in horticulture and on academic performance. Residence in Central Texas will be considered only when qualifications are otherwise nearly equal.

The Garden Club of Austin Internship Committee must receive completed applications, including letters of recommendations, no later than March 1, 2020. Applications received after this date will not be considered. Application forms may be obtained from the applicant’s school scholarship and/or career offices or by email at yura@mail.utexas.edu

Joseph Yura, Chair
TGCOA Internship Committee
For an application to be considered, the review committee must receive the following by Sunday, March 1, 2020:

1. A completed Internship Application Form sent by the applicant.

2. Three letters of recommendation, sent by mail or email directly by the persons writing the letters. One of these letters should come from a departmental adviser (if the applicant is enrolled in a college or university). At least one of the letters should come from an instructor who has taught the applicant within the last three years.

3. An official college transcript(s) should be sent directly by the school to the address listed below, but the student may send it, provided the transcript is properly sealed by the transcript office. Assume it will take at least one week for the transcript(s) to be delivered and that includes organizations that claim to deliver electronic versions in 24 hours.

The Application Form must be filled out completely. Additional sheets may be attached if needed. Incomplete applications will not be considered. Request a Word version of the application form if that format is more convenient than pdf.

The Garden Club of Austin Internship Committee will consider all applicants who plan to pursue a college degree in horticulture or a closely related field. If an applicant wishes to determine if their field of study qualifies before applying, contact the Committee (see below). In choosing a recipient for the internship, the committee will consider previous academic performance, education and career goals, and a demonstrated interest in plant cultivation. Residence in the Central Texas area will be considered only if qualifications are otherwise nearly equal. The committee welcomes applications from currently enrolled students in a college or university and those who plan to pursue an advanced degree in plant sciences in 2020-2021.

The committee will select the intern on or before March 15, 2020 at which time the awardee will be notified in writing.

Application materials should be sent by surface mail or email to:

yura@mail.utexas.edu

Dr. Joseph Yura, Chair
TGCOA Internship Committee
5308 Bull Run
Austin, TX 78727-6608
The Garden Club of Austin, Texas
Zilker Botanical Garden
INTERNSHIP APPLICATION FORM
Summer 2020

Read the Internship Application Instructions form. Complete this application form and return it before March 1, 2020 to Dr. Joseph Yura, Chair, TGCOA Internship Committee, 5308 Bull Run, Austin, TX 78727-6608 or email yura@mail.utexas.edu.

Print clearly or type in the spaces provided. Write NA in spaces which do not apply to you. Fill in the spaces regarding a parent/guardian only if they declare you as a dependent for federal income tax purposes.

Name___________________________________________________________________ Age_____
Last                                                      First                                                   Initial
Mailing address___________________________________________________________
Home address_____________________________________________________________________
Telephone (_____)_______________ email___________________________________________
Parent/guardian’s name and address_______________________________________________

Number of dependents supported by parent/guardian _______
Describe any circumstances that might be considered a financial hardship or otherwise warrant special consideration for this internship (attach additional sheets if needed).

Education status as of June 2020 (check one):
Completing 1st, 2nd, or 3rd year of college in 2020_____
Completing college degree in 2020-2021_____
Completed college degree prior to 2020 and applying to graduate school ______
Enrolled in graduate school ______

If you are attending or have attended a college, which college, and what is or was your major?

Level at which you will enroll in the fall of 2020 (check one only)
Sophomore______ Junior_____ Senior_____ Graduate student_______
Major__________________________________ Other subject interests_________________________________________
What degree will you earn? ___________________________________ When? (Mo/yr)_________
Employment:

Present

<table>
<thead>
<tr>
<th>Name of company</th>
<th>Type of work</th>
<th>Employed since</th>
</tr>
</thead>
</table>

Previous

<table>
<thead>
<tr>
<th>Name of company</th>
<th>Type of work</th>
<th>Employment period</th>
</tr>
</thead>
</table>

Career plans after you complete your degree (attach additional sheets if needed).

List any previous internship(s):

Discuss how this internship will influence your career goals.

Discuss any activities you have participated in (a job, hobby, special trip, special study, etc.) that demonstrate a particular interest in growing or learning about plants. Attach extra sheet(s) if needed.

List any other extra-curricular activities, hobbies, awards, honors, leadership roles in organizations, etc., that you have engaged in. Attach extra sheet(s) if needed.

Provide the name and relationship of the three persons you have asked to support this application:

Signature ____________________________________________ Date ____________________