Men & Women Dress Etiquette

The Career Management Center encourages all students to dress business professional for interviews, the career expos, and any other event the employer designates so. Sometimes they may say business casual. It is always better to be overdressed than underdressed. Use good judgement.

DON’T FORGET TO

› brush your teeth
› show up early
› give a good handshake
› make eye contact
› speak clearly
› smile

MEN

Grooming: Fresh shave and a neat haircut

Shirt: White or Light Blue

Tie: Conservative

Shoes and Belt: Match each other, laced up, polished, and clean

Accessories: A simple watch, lapel pin, or tie-clip are okay, but you are also okay without them. No earrings, necklaces, etc. No cologne, ever

Suit: Navy Blue, Charcoal, or Black

Socks: Match the suit

WOMEN

The #1 error women make with professional dress is “too tight or too much skin.” You are not going out on the town, so do not dress that way.

Shirt: Conservative blouse, never wrong with white or light blue

Suit: Pant suit, skirt suit, or dress suit are all good

Accessories: Nothing gaudy and no costume jewelry. A simple necklace with stud earrings are perfect. No perfume, ever

Shoes: Closed toe, 3 inch or less heel in a solid, conservative color