

RAWLS COLLEGE STAFF DEVELOPMENT GRANT APPLICATION

Name of person submitting application: _____

Department: _____ Amount requested: _____

Provide a description of use of funds.

Provide a description of the benefit this project will have for the Rawls College.

Provide a description of how this will enhance your job performance.

Signature of applicant: _____ Date: _____

Signature of Supervisor: _____ Date: _____

Deans Office approval: _____ Date: _____

Instructions: This is a PDF fillable form. You may complete this form using your computer. Once completed, print the form and sign where indicated. Bring the completed and signed form to Susan Harkey, Unit Manager for the Dean's Office. Alternatively, you may scan and email the signed form to susan.harkey@ttu.edu. The form MUST be signed by both the applicant and supervisor.