

RAWLS COLLEGE OF BUSINESS

STUDENT EXPECTATIONS AGREEMENT

General Standards and Requirements

- **GPA Requirement.** Students are required to maintain a minimum cumulative 2.75 Texas Tech GPA to progress through their business major. If a student falls below the required GPA twice during their academic time it may result in a mandatory transfer to another college at Texas Tech.
- **Grade Requirement.** Students are required to make a C or better in ALL business courses unless otherwise noted. If you make a D or F in a business course, you are required to re-take the course at Texas Tech so the course will be eligible for grade replacement. However, if your minimum cumulative Texas Tech GPA falls below a 2.75, you are not eligible to re-take business courses until you meet the GPA requirement. General Education courses will accept grades of D or higher regardless of the institution at which the courses were taken.
- **Course Prerequisites.** Prerequisites are governed by the catalog in effect when the course is taken.
- **Ineligible Registrations.** The Rawls College of Business reserves the right to drop any ineligibly registered student from a course for reasons such as lack of prerequisites or required GPA.
- **Pass/Fail.** Only free electives are eligible for the pass/fail option.
- **Mathematics Requirement.** A mathematics course must be taken every semester until the requirement is fulfilled. Both MATH 1330 and MATH 1331 must be completed with grades of C or higher before taking some of the required sophomore business courses.
- **Foreign Language Requirement.** Any student who is admitted to the university without two years of high school credit (8th through 12th grades) in the same foreign language must complete two semesters of a single foreign language in college. The college-level foreign language courses will replace free electives in the degree program.
- **Study Abroad.** Students wishing to study abroad in business programs must have a minimum 2.75 Texas Tech GPA. Please check with the Center for Global Engagement for specific program requirements.
- **Transfer Work.** Coursework taken at other institutions must be approved by a Rawls College undergraduate advisor prior to enrollment. Credit from other institutions is not calculated into the student's Texas Tech GPA. A maximum of 80 credit hours can be transferred from a junior or community college into Texas Tech.
- **Program Admission.** Students must meet any additional program-specific requirements which are subject to change. Admission to the Rawls College of Business as a COBA student does not guarantee acceptance to a specific business program.
- **Graduation Requirements.** The Bachelor of Business Administration degree will be awarded to all students who fulfill the following minimum requirements:
 - Satisfactory completion of all courses and minimum hours and grades as required for each major.
 - Satisfactory completion of BA 2140 Microsoft Excel for Business
 - A minimum Texas Tech 2.0 GPA.
 - Completion of the last 30 hours prior to graduation must be taken while enrolled in the Rawls College of Business.

Business Professionalism Standard

- As a Rawls College of Business student, you are expected to act professionally and ethically at all times. Come to class prepared and on-time. Make and keep appointments with key support services and faculty when needed.
- Be socially responsible – this includes practicing good social media etiquette. Adhere to student handbook (especially regarding academic honesty and student code of conduct) and any/all regular applicable student policies, standards of conduct, and applicable law. Obey all social media platform terms of use.
- All Rawls College of Business students are expected to be professional when communicating, both in written and oral form, with faculty, staff and external stakeholders.
- Instances of academic dishonesty such as but not limited to plagiarism and cheating will be submitted to the Office of Student Conduct. The student will, at minimum, receive a grade of F for the assignment or exam, and/or may receive an F for the course. Also, students will be subject to the disciplinary sanctions as prescribed by the Office of Student Conduct. For students found responsible of an Academic Integrity violation and the disciplinary action is suspension from the university, the student will be expelled from their degree program and the Rawls College of Business with no opportunity to return.
- Vandalism and inappropriate use of the Rawls College of Business building will not be tolerated. Violations will be reported to the appropriate authorities.
- Live the values of Texas Tech; Strive for Honor (www.striveforhonor.ttu.edu).

No exceptions to the student agreement will be granted.

I have read and understand the Rawls College of Business Student Expectations Agreement and agree to abide by the expectations outline in the agreement. This agreement does not guarantee acceptance to a specific major.

Print Name _____

R Number _____

Proposed Major: _____

Student Cell Phone Number: _____

Date: _____

Student Signature