



TEXAS TECH UNIVERSITY

Rawls College of Business™

August 24, 2020

Welcome back! Whether you are taking classes online, face-to-face, or in some combination, we are glad you are here. Many people have worked hard to get us to this point, and we are excited to start the year.

Texas Tech has shared information about the Texas Tech Commitment and campus guidelines for maintaining our health and safety. I would like to share some specific information about the Rawls building.

1. Face masks are required in the building at all times. You will be expected to wear face masks in all areas of the building, including in class.
2. Classrooms are set up to allow for distancing of six feet between each student and nine feet between the instructor and the first row of students. Allowable seating is clearly marked. We have asked all instructors to set up seating charts. Show up early on the first day so you can get the seat you want.
3. There will be limited seating in the common areas of the building. The seating is set up for safety to provide six feet of social distancing. Please do not move the furniture.
4. Food will be available in the building. Chick-fil-A and Einstein will be open, at least at the start of the semester, until they can gauge if there is enough demand to remain open. Unfortunately, eating will not be allowed in the common areas of the building. You may eat in the outside seating areas.
5. We have established a quiet study area in NW 112 (the large room near Chick-fil-A) for students who have short transitions between face-to-face and online classes (for example, if you get out of a face-to-face class at 9:50 and have an online class that starts at 10:00). Small tables are set up with one chair per table, and they are available on a first come-first served basis. We ask that you use headphones to keep this study space quiet. No eating is allowed in this room.

I, like you, wish everything could be back to “normal.” Unfortunately, we are not there yet. Following these guidelines is the best thing we can do for each other to return to normal as soon as possible. Everyone in Rawls wants you to be successful this semester and have the best experience you can have under these challenging conditions. If you have questions about your class schedule, please talk with your advisor. If you have questions about a specific class, now more than ever, please talk with your professor. Your faculty are getting used to doing things in new ways as well and would be happy to discuss with you any challenges you are having. If you have any additional questions, concerns, or suggestions, please contact me.

Wishing you all the best this semester,

Dean Williams