



Research Commercialization™

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INTELLECTUAL PROPERTY DISCLOSURE FOR TEXAS TECH UNIVERSITY SYSTEM COMPONENTS

This is an interactive PDF form that may be filled out using Adobe Acrobat or manually by printing and completing. The purpose of this disclosure is for the Office of Research Commercialization (ORC) to evaluate and record what has been created. Please be as thorough in answering the questions and provide copies of manuscripts, presentations, or drawings that help to better explain the intellectual property (IP). For inventions, this form should be submitted in advance of any public disclosure. If a public disclosure takes place prior to an initial patent filing, the inventor may lose the right to patent the disclosed invention. If you have any questions please contact ORC at 806-742-4105, or by email at patents@ttu.edu.

1. INVENTION TITLE

Provide a short descriptive title of the invention.

2. PUBLIC DISCLOSURES

Have you disclosed this information to anyone outside of your work group in a non-confidential manner? Patent rights in most other countries may be lost if public disclosure takes place prior to the filing of a patent application.

			Date	Please indicate Journal, Conference Name or Person as Applicable & Attach the Disclosed Materials
Submitted for publication and pending publication	<input type="checkbox"/> Y	<input type="checkbox"/> N		
Has been published (print or online)	<input type="checkbox"/> Y	<input type="checkbox"/> N		
Presented at a conference or meeting	<input type="checkbox"/> Y	<input type="checkbox"/> N		
Disclosed to non-university personnel	<input type="checkbox"/> Y	<input type="checkbox"/> N		

3. FUNDING/SPONSORS

Please identify the sources of funding for research used in making the invention. Funding may carry obligations to the sponsor.

Was there any federal funding that supported development of the disclosed technology?

Yes

No

Funding Agreement (Federal, State, or other):

Agency Designation: _____

Grant/Contract Number (ie, NIH, CDC, etc.): _____

Title of the Funded Project: _____

If APPLICABLE - Subcontract information to include:

Subcontract Number: _____

Prime Contractor Name: _____

Prime Contractor DUNS: _____

Prime Contractor City, State, Country: _____

4. MATERIALS & RESOURCES

Please note if any of the following were executed in conjunction with this invention.

Material Transfer Agreement (MTA) (e.g., for cell lines, antibodies, plasmids, computer software, compounds, etc.)

Specify provider and material: _____

Confidentiality Agreement

Sponsored Research Agreement

Consulting Agreement

Other proprietary sources: _____

Please specify the parties the agreement was made with and the date executed:

5. INVENTION SUMMARY

A. Overview: Provide a high level overview of your invention and its purpose or utility. Attach a detailed summary or manuscript.

B. How would you categorize your invention, specifically the novel aspects of your invention? (Check all that apply)

Process/method

Application

Composition of matter

Software Algorithm

Apparatus

Other: _____

C. What problem does it solve?

D. How is this problem currently solved?

E. How is your idea better than existing solutions? What is novel/unique about it?

F. Describe the stage of development. (i.e., theory, proof of concept, prototype, tested) What are your immediate next steps in development?

G. Keywords. Please list any keywords related to your invention that would allow us to search for related art in the field.

H. Is this technology related to a previous disclosure with our office? If so, please provide the title and D-#### of the previous disclosure.

6. POTENTIAL COMMERCIAL PARTNERS

Please list any known companies, investors, or entrepreneurs that may be interested in commercializing your invention. Include yourself or your company if you are interested in licensing this technologies use for commercialization.

Name	Contact Information (address, phone, email if available)

7. INVENTORS

Please rewrite the invention title: _____

Inventorship is a legal definition and different from authorship on a paper. If inventors are incorrectly listed, it can invalidate a patent. An inventor is generally someone who has contributed to the intellectual conception of an invention to the point where it will work or it will work better. It is not someone who performs experiments or collects data under the direction of someone else using skills commonly available in the field. University patent counsel can conduct an inventorship analysis when needed to help determine inventorship if needed.

Name (primary contact)	Contribution %	
University/Department or Other Organization	Position	
Home Address/City/State/Zip	Phone	Citizenship
Work Address/City/State/Zip	Email Address	

Name (primary contact)	Contribution %	
University/Department or Other Organization	Position	
Home Address/City/State/Zip	Phone	Citizenship
Work Address/City/State/Zip	Email Address	

Name (primary contact)	Contribution %	
University/Department or Other Organization	Position	
Home Address/City/State/Zip	Phone	Citizenship
Work Address/City/State/Zip	Email Address	

8. GENERAL QUESTIONS

Is this your first invention disclosure to our office? Y N

Have you worked with a technology transfer office in the past? Y N

Are you interested in commercializing this technology yourself? Y N

If so, please explain? _____

Are you interested in licensing this technology back from the University with the intent to commercialize? Y N

If so, to what entity?

Start-Up Company Existing Company Other _____

What is your preferred method of contact? Please specify:

Office Phone _____

Cell Phone _____

Text Message _____

Email _____

Other _____

9. SUBMITTING THE INVENTION DISCLOSURE

Once completed, use either of the options below to submit:

(i) [CLICK HERE](#) to email this invention disclosure (additional files can be e-mailed to: patents@ttu.edu)

(II) Or, Mail or hand-deliver a signed copy to:

Texas Tech University System
Office of Research Commercialization
Box 42007
Lubbock, TX 79409-2007

Please attach additional information such as manuscripts, white papers, presentations, posters, research data, or additional information available so that we can properly examine the patent potential and market viability of your invention.

Once signed and submitted, this Invention Disclosure becomes a legal document, which may be used during patent prosecution. A detailed description of the invention should not be shared with sponsors or outside parties without first consulting with the Office of Research Commercialization. The University will notify sponsors with contracted patent rights of this invention in confidence.

Inventor Signature	Printed Name	Date