

**TEXAS TECH UNIVERSITY  
OFFICE OF RESEARCH AND INNOVATION  
START-UP FUNDING CARRY FORWARD EXCEPTION FORM**

**INSTRUCTIONS:**

Please complete the information below and return the signed form to Josie Solis at [startup.vpr@ttu.edu](mailto:startup.vpr@ttu.edu) or in the Research Office, Administration 150. **Your dean, research dean, and department chair must sign this form for consideration.**

**CURRENT FISCAL YEAR:**

**FINAL YEAR OF START-UP PACKAGE:**

**INVESTIGATOR NAME:**

**COLLEGE & DEPARTMENT:**

**ORGANIZATION CODE:**

**FUND (Check all that apply):**

**13A048**

**14A001**

**14A029**

**TOTAL REQUEST TO CARRY FORWARD:**

**SPEND BY DATE:**

**REASON FOR EXTENSION OF EXPIRED FUNDS:** Explain why funds were not used during the allotted time.

**PLAN OF ACTION FOR USE OF FUNDS:** Please provide a brief explanation of your plans for carry forward of startup funds indicated above. Note: This plan should include a strategy for using the startup balance for obtaining new Federal sponsored project funding.

**PLEASE NOTE THAT RESIDUAL START-UP FUNDING PROVIDED BY THE PROVOST AND VP FOR RESEARCH CANNOT BE CARRIED FORWARD PAST THE DATE OUTLINED ABOVE.**

**INVESTIGATOR:**

**DATE:**

**DEPT CHAIR:**

**DATE:**

**ASSOC RESEARCH DEAN:**

**DATE:**

**COLLEGE DEAN:**

**DATE:**

**VP FOR RESEARCH:**

**DATE:**