

**Faculty Senate Minutes  
November 2016 #344**

**Senators present were:** Boren, Cox, Sharma, Zook, Zugay, Calkins, Canas, Cargile Cook, Grair, Held, Ireland, Kaye, Lavigne, Legacey, McCheney, Morales, Mosher, Ramkumar, Rice, Sigh, Still, Surluga, Thacker, Wilde, Arnett, Dass, Fleischman, Crews, Matteson, Siwatu, Fedler, Ghebrab, Nejat, Hodes, Blum, Gilliam, Ivey, Kalenkoski, Metze, Cassidy, Litsey, McEniry, Bucy, Gring, Keene, Ankrum, Brookes, Meek and CM Smith.

**Senators absent were:** Verble, Adams, Barenberg, Brittsan, Couch, Forbis, Mayer, Rider, Richman, Hernandez, Morse, Zuo, Williams, Whiting, Henry, Hidalgo, Langford, Stetson and Wasco-Hays.

- **Call to order – Dr. Gene Wilde, Faculty Senate President – 3:15pm**
- **Approval of minutes, Meeting #343, October 12, 2016. – 3:19pm**
  - Minutes amended as follows
    - Senators absent p. 1
    - Couple of paragraphs p.5
    - Senator name changed to Senator Blum p.7
  - Motion to approve as amended – Vice President Ramkumar
    - Second Senator Ankrum
- **Introduction of Guests:**
  - **Guests were:** Interim Provost, Michael Galyean, Ombudsperson Jean Scott, Andy King, IRB, Guest Speaker-Dr. Elizabeth Sharp for Gender Equity Council and Parliamentarian Gary Elbow.
- **Speakers – 3:20pm:**
  - Dr. Elizabeth Sharp, Associate Professor for Human Development and Family Studies
    - Walked through the Gender Equity Council brochure
    - Council started in 2004
    - A group of staff and faculty that advise the president on matter of gender issues
    - Four standing committees
      - Family issues
      - Climate committee
      - Employment committee
      - Engagement committee
        - Offers awards
    - Ad hoc committees formed on need
      - Title IX sub-committee
      - Committee on Leadership
        - Formed the women’s leadership institute for undergraduate women leaders
        - Nominations needed for Spring 2017
    - Women’s faculty writing program
      - Formed to help women faculty
    - Provides resources as well

- Worked with PGBTQ issues
- Worked with mother friendly rooms
- Count on the faculty to let them know what are the issues
- [GEC@ttu.edu](mailto:GEC@ttu.edu)

**Question Senator Legacy:**

The family committee and childcare. What issues do you see in the future with the lack of childcare on campus?

**Answer Dr. Sharp:**

We could have some liaisons to work with Senators on the issues of childcare. We worked on the childcare tip sheet. There was a survey conducted and the results are being looked over.

- **Old Business: Review of Committees – 3:30pm**
  - OP 64.10 (Draft) Graduate Faculty-Faculty Status and Welfare Committee-Lewis Held, Chair
    - Changes implemented by Senator Morris
    - Bubbles in the draft justify the changes
    - Need for an appeals hierarchy
    - Changes on page 3 section 5
      - Burden of proof for classes is on the graduate council
      - Right to appeal for course decisions
    - Recommendation and motion to adopt
      - Question called
    - Vote – unanimous adoption of modified OP
  - Third Year Review-Update Only-Academic Programs-Ramkumar, Chair
    - Made a point to not touch 32.01
    - Have a draft OP ready by May
    - No university level OP for third year review
    - A motion to have a standalone OP
    - Report provided for initial focus of the committee
    - Governs tenure track faculty
    - The new OP will be 32.XX
    - Criteria is left with base units for weighing the three criteria of analysis
    - Timeframe for review
      - Evaluated during the sixth long semester Spring term
      - Submitted in January
      - Report returned by end of Spring May
    - The purpose of the third year review is an enabler for what needs to be done to be successful in tenure process
    - The purpose to serve as a guiding document
    - The OP given out at faculty orientation
    - This review stops at the college level
    - Base unit will decide the criteria for evaluation
    - Committee recommends at least one faculty member within the college but not the department to examine the third year evaluation

- Faculty member given a written report

**Comment Senator Held:**

The third year review should be supplied to the faculty member before it goes to the college level. To give an opportunity for rebuttal. After the decision is made the faculty member be able to appeal the decision. Opportunity for early notification, appeal and remediation.

**Comment Vice President Ramkumar:**

The procedure in question is to allow for faculty member notification prior to the dean or external review. Perhaps at each step the faculty member should be notified.

**Question Senator Ankrum:**

Is external review within the college necessary?

**Answer Vice President Ramkumar:**

There are some cases where they feel the department is not treating the faculty fairly. There needs to be a recourse to protect the faculty member

**Question Senator Ankrum:**

This may have the opposite effect. Will the person be chosen by the department or the faculty member? Will they have a vote?

**Answer Vice President Ramkumar:**

This person is a safeguard against departments. The selection of the person will be determined at the local levels. The committee would like a discussion between the faculty and a chairperson.

**President Wilde:**

Will ask Vice President Ramkumar committee to consider regular reporting as the process goes along. So far the conversation with administration, show support with this endeavor.

- **New Business – 4:01pm**
  - OP 70.41 Employee Training and Development-Faculty Status and Welfare-Lewis Held, Chair
  - OP 70.42 Holidays-Faculty Status and Welfare-Lewis Held, Chair
    - Both OP revisions bundled into the same discussion
    - Changes were minor
    - No motion needed since it is from committee to accept both
      - Vote passes – unanimous acceptance
- **Liaison Reports:**
  - Academic Council Report, S. Ramkumar
    - A discussion of how the student regents are chose for TTU
    - There is some shrinking of credit hour requirements
      - If those changes happen the faculty should be informed and involved in the discussion
      - Increase in Music credit hours
      - More and more request to use commencement times

- Faculty awards season and nominations being sought
- Provost Search committee
  - Job announcement moving along
  - Working on getting a webpage up and how to nominate a candidate
- Provost council
  - Update on strategic planning
  - Presentation on auditing for faculty reporting sick leave
  - Administrator evaluations are on going
    - Looking for a good response rate
- Global communication program meeting
  - Looking at courses and other offerings that would constitute a mini-curriculum with a badge
- Asked to see how the graduate school is working out posed to the faculty
  - Responses should be directed to President Wilde
- Traffic and Pedestrian Safety/Awareness-Update, Quinn Ankrum
  - Proposed signage for traffic yield to pedestrian signs
  - Sample signage sent out and looking for feedback
  - Lighting study
  - Moving some crosswalks
  - Send any major concerns to Senator Ankrum
- **Announcements – 4:17pm**
  - Contacted by the Office of Chancellor for annual basketball ticket availability
  - Discussion of the length of the minutes
    - Decision left to Senate Secretary
  - Search committee for Vice President for Research
    - Dean Sacco is chair
    - Search committee is looking for a search firm and a job description
  - Senator Morales
    - Encouraging turnout and use of the administrators survey
- **Adjournment.**