



TEXAS HIGHER EDUCATION COORDINATING BOARD

P.O. Box 12788 Austin, Texas 78711

Non-Voting Student Representative To The Texas Higher Education Coordinating Board

Background:

Section 61.0225 of the Education Code authorizes the Governor to appoint a non-voting student representative to the Texas Higher Education Coordinating Board for a term **not to exceed one year** beginning on June 1 and ending on May 31 the following calendar year. The student representative shall enjoy the same rights as a regularly appointed board member, **except the right to vote or be counted towards a quorum for official board business**. The student representative **serves without compensation**, however shall be reimbursed by the Coordinating Board for expenses incurred during official board business.

Qualifications:

For initial consideration, nominees must meet the following minimum criteria:

- Be enrolled as an undergraduate or graduate student in a public institution of higher education;
- Be in good academic standing as determined by the institution;
- Commit to fulfill all board related responsibilities during their term of service, to include attendance at no less than 3 of the 4 quarterly board meetings, and 3 of the 4 board committee meetings as scheduled (see attached); and
- Have a strong drive and self-motivation to contribute to the progress of higher education in Texas.

If appointed, the student representative must continue to meet the following criteria for the length of his or her term:

- Maintain a GPA of at least 2.5 on a 4.0 scale;
- Maintain enrollment at a public institution of higher education for duration of term; and
- Maintain a state-wide perspective on higher education (as opposed to representing any single college or university).

Process for an institution that is part of a university system:

The nomination process begins with the student government at each institution and ends with a final appointment by the Governor. Below are key deadlines for the nomination process:

November 1 Deadline for student government at each institution within a system to begin solicitation for nominees.

January 1 Deadline for student government at each institution within a system to select **no more than five applicants** for recommendation to the chancellor of the system.

February 1 Deadline for the chancellor of the system to nominate to the Governor **no less than two applicants** for appointment to the Coordinating Board. This deadline includes the submission to the Governor's Appointments Division the following documents (applications must be postmarked by this date):

1. THECB Application
2. [Governor's appointment application](#)
3. Resume
4. Unofficial transcript

June 1 Deadline for the Governor to appoint a non-voting student representative to the Coordinating Board for a **one-year term expiring on May 31**.

Process for an institution that is not part of a university system:

November 1 Deadline for student government at each institution not part of a university system to begin solicitation for nominees.

January 1 Deadline for student government at each institution not part of a university system to select **no more than five applicants** for recommendation to the president of their institution.

February 1 Deadline for the president of each institution not part of a university system to nominate to the Governor **no less than two applicants** for appointment to the Coordinating Board. This deadline includes the submission to the Governor's Appointments Division the following documents (submissions must be postmarked by this date):

1. THECB Application
2. [Governor's appointment application](#)
3. Resume
4. Unofficial transcript

June 1 Deadline for the Governor to appoint a non-voting student representative to the Coordinating Board for a **term expiring on May 31**.

The chancellor or president (as indicated above) shall forward a completed nominations packet to the following address:

Appointments Division Office of Governor Greg Abbott P.O. Box 12428 Austin, TX 78711	Overnight Delivery Governor's Appointments Office 1100 San Jacinto Austin, Texas 78701
Contact Numbers Phone: (512) 463-1828 Fax: (512) 475-2576 (fax)	

Please note that the Governor may request to see information from all applicants during his deliberations, so **it is imperative that each institution and university system maintain applicant information until final selection**. Additionally, the Governor is authorized to request information beyond what is required in the attached applications.