



TEXAS TECH UNIVERSITY

Support Operations *for* Academic Retention

Daily To-Do List

Date: _____

**Check boxes as
you complete
tasks!!!**

**Order tasks on
next page!!!**



TEXAS TECH UNIVERSITY

Support Operations *for* Academic Retention

**Order Tasks from To-Do List from Highest Priority to
Lowest Priority**

1) _____

2) _____

3) _____

4) _____

5) _____

6) _____

7) _____

8) _____

9) _____

10) _____