

Meeting Minutes - December 3, 2003

Welcome

Pledge of Allegiance

Roll Call

Senators present: Louisa Arriaga, Suzanne Bowen, Joan Burdine, Kerri Ford, Sandy Gellner, Eddie Ramirez, Doug Crocket, Chance Dragich, Michael Hurlow, Scott Rubino, Bryan Carson, Brent Guinn, Gene Bals, Camille Chen, Patrick Hancock, Judy Hunter, Carolyn Kennedy, Susan Kitten, Sheri Lewis, Pat McConnel, Bill McDonald, Maurice Welch, Everne Williams, Jeff Burns, Nick Chavez, Gerald Cunningham, Guadalupe Luna, Larry Rocha, Maria Vazquez, Estella Barron, Carol Ann Stanley

Senators absent: Jana (Corzine) Atkins, Lovilla Cochran, Alisa Dollar, Diane Reid, Judy Tiner, Jeff Foxhoven, Scott Hall, Maria Fernandez, Terry Moore, David Naugher, Richard Verrone, Russell Crosby, Jeanne Jasper, Tim Segura, Robin Cooper, Gary Johnson

Visitors: Shannon Bolt, Rosie Prigg, Evelyn Armstrong, Barbara Bowley, Adam Baedeker, Pam Smith

November minutes

Corrections were made to the November minutes

Motion made to accept the minutes as corrected by Judy Hunter and seconded by Carol Ann Stanley – motion passed

Treasurer's Report – Susan Kitten

FY2003 balance carried forward

Motion made to accept the report as written by Gary Johnson and seconded by Patrick Hancock – motion passed

Committees

Bylaws – Susan Kitten

Second reading of Article III.A.2 Officer Duties and Vacancies, Officer Duties, President-Elect

(Now Reads)

The President-Elect shall understudy the President in conducting meetings and official business. He/she shall assume the duties of President when the President is absent. The second year, he/she shall serve as President. The third year, he/she shall serve as Immediate Past-President. The President-Elect shall be responsible for securing the meeting room (UC Senate Room) and writing a memo to the University Center Office requesting use by April 1 of the current year for the next year.

(Changed to Read)—

The President-Elect shall understudy the President in conducting meetings and official business. He/she shall assume the duties of President when the President is absent. The next consecutive year, he/she shall serve as President. The following consecutive year, he/she shall serve as Immediate Past-President in an ex officio, non-voting capacity only.

The President-Elect shall be responsible for securing the meeting room.

Motion made to accept the change made by Maurice Welch and seconded by Doug Crocket – motion passed

COPS – Joan Burdine

The committee has received many Thank You's from staff and faculty

Communications and PR – Sheri Lewis

The next meeting is on December 17, 2003 at 10:00am in the Student Union Building Conference Room

The committee will focus on getting the word out about the COPS promotions list and a meet and greet in February

Scholarship – Susan Kitten

Currently in the process of getting a second account set up to run the scholarships through

Elections – Bill McDonald

Have received 5 nominations for Exec/Admin and 3 nominations for Clerical

Nominations – Carolyn Kennedy

Tanya So is no longer at the University, Pat McConnell will take her place on the Sexual Harassment University committee

President's Report

Staff Senate Resolution 02.01, Time Off with Pay

A motion was made to submit the proposal to Dr. Whitmore as written by Doug Crockett and seconded by Scott Rubino – motion passed

David Naugher

The Staff Senate will take up a Christmas collection for the Naugher family to purchase Wal-Mart gift cards. The deadline for donations will be December 10, 2003.

Issues

A few issue forms have been received dealing with employee problems with supervisors. When this problem exists the employee needs to follow the procedures already in place.

Announcements

December 5, 2003 is Carol of Lights

December 11, 2003 is the ribbon cutting for KTXT-DT digital television. Ceremony will start in the studio of KTXT-TV, located at 18 th and Indiana, and move to the transmitter building, followed by refreshments and viewing of the new digital signal on a HDTV.

Speaker: Dr. Michael Shonrock

has been at Texas Tech University for fourteen years

originally from Chicago

today's college student: the CD was introduced when they were born, Jay Leno has always been the host of The Tonight Show, popcorn has always been popped in the microwave, and they do not care about who shot J.R.

*****these are generational differences*****

- the reality of life is the students that we have today will be the ones to take care of us one day

- the division of Student Affairs employees 1500 student workers
- a Student Affairs guide was handed out which outlines the auxiliary functions of the division
- a bookmark was also handed out spotlighting www.costofhighereducation.com
- a triangle shaped slinky was also handed out to serve as a reminder to have fun and be flexible when dealing with students
- sometimes students just need someone to listen
- the greatest investment for students is to invest in the staff
- the University is here to serve
- students have many stressors in their life
- parents are more involved than they have been in the past – this is a good thing
- sometimes your job can be to just serve as an interface between student and parent
- when students display inappropriate behavior
- establish communication with the student
- become a resource
- ombudsman, student mediation and judicial programs are all available
- looked at on a case by case basis
- if you feel threatened call the police or a supervisor
- 99:1 rule, 99% of students go through education without any trouble
- major complaints from students are the cost of education, buses, parking, and the length of time they have to stand in lines
- communication is key when dealing with students
- students are here trying to make connections and interact with their peers
- University environment should be a positive one
- Thank you for all of your hard work and all that you do as a staff

Announcements

Issues committee will meet in room 328 in the Admin building on December 6, 2003

January 7, 2003 meeting will be held in room 107 in the Law School

Adjourn

A motion was made by Maurice Welch and seconded by Carol Ann Stanley – motion passed