

Texas Tech University Staff Senate

Meeting Minutes

January 15, 2009

Call To Order: 2008-2009 Staff Senate President, Ron Nail
3:00 PM, Senate Room, Student Union Building,

Officers Present: Ron Nail, President
Chris Leisinger, President Elect
Tamara Ginter, Treasurer
Len Markham, Secretary

Pledge: Chris Leisinger led the senate in the pledge

Roll Call: Present 43 of 60 Senators.

Absent: Elizabeth Massengale, Pam Tipton, Kyle Clark, Jessica Carrillo, Janet Veal, Kar Sata, Maria Micaela Vega, Sharon Yeates, Dawn Moreno, Greta Cullers, Randal Lacy, Brad Jury, Linda Champion, Randy Hawkins, Alicia Marez, and Frances Watson.

Quorum: 72% of the Senate Body is in attendance, a quorum was present.

Treasurer's Report: November Treasurer's Report

Beginning balance: \$25,941.19

Expended: \$740.81

Encumbrances \$1,285.84

Ending Balance: \$23,914.54

December Treasurer's Report

Beginning balance: \$23,914.54

Expended: \$1,727.67

Encumbrances: \$51.47

Ending Balance: \$22,238.34

Treasurer's reports for November and December were approved as read.

Announcements: Thank you to the Communications and Public Relations committee for job well done on the December Meet-n-Greet. A special thanks to David Naugher for his vendor contributions for door prizes.

Guest Speakers:

**Dean Matt Baker, College of Outreach and Distance Education and
Sandra River, President, Faculty Senate
Revenue Enhancement and Allocation Task Force**

President Bailey established the Revenue Enhancement and Allocation (REA) Task Force in September, 2008 to develop a decentralized budget management plan for the university. This budgeting structure will better enable Texas Tech to meet its mission and strategic goals by enhancing its revenues and strategically allocating those revenues. The enhanced revenues will support Texas Tech University's effort to become a national research university. The President has charged the REA Task Force to prepare a plan for the new budgetary model while also developing mechanisms to incentivize increasing formula funding generation while we are in the transition period.

The revenue and allocation model will:

- Be transparent—people will understand what is being done with the budget and why
- Be fair and predictable—resource allocation will be based on objective metrics that are consistently and fairly implemented
- Incentivize revenue generation—new revenues generated will primarily return to the unit generating the revenues, thereby incentivizing a unit to enhance revenues. Units will know in advance how such distributions will be calculated.

The goals for the new budgetary model are to:

- a. Establish transparent reporting and equitable resource allocation policies campus wide
- b. Provide performance incentives for academic and other units that are consistent with achieving excellence in TTU's mission and objectives.
- c. Assure academic units' budgets are tightly aligned with the strategic goals of the institution.
- d. Create and implement a system under which revenues generated by each unit, along with costs associated with each unit, will be locally managed. Net revenue above beyond expenses incurred will accumulate to the benefit of the unit generating such revenues.
- e. Protect the viability and quality of programs aligned with the mission of the University that do not generate sufficient revenues to be self-supporting.
- f. Implement improved data systems and business processes to facilitate both revenue and budgeted expense management.

Accomplishments by the REA Task Force include:

- Identifying the Responsibility Centered Management (RCM) budget model as the best decentralized budgetary structure to meet these goals,
- Benchmarking public universities that have implemented RCM including: Iowa State University, University of New Hampshire, Indiana University, University of Missouri-Kansas City, University of Minnesota, Kent Stat University, and The Ohio State University.
- Understanding the revenue streams to Texas Tech University and identifying the ones that can be allocated to generating units; and
- Developing an incentivizing financial model for the summer semester

Questions:

1)What is the time line for implementation

A pilot will be implemented in 2010 with hopefully full implementation by 2011. It will depend on how successful in getting data out of Banner.

2) Most state agencies have something in place for administrative entities (built in)—wondered why we haven't. Is that what you are headed for?

Yes, more or less—will be looking at models and benchmarks of other universities to see what percentages are used. Do not grow academic units without good staff.

3) College s different in size—are larger colleges getting more money? Some smaller Colleges in formula funding can generate more money. It is not a simple process, is more complex. Trying to simplify as much as possible but we have to figure out what works best for us.

4)Is there a possibility of establishing fees for basic services?

We are going a different way as fees are restrictive. Hopefully we will do away with fees. Tuition is not restrictive and fees are tightly regulated. An increase in tuition would also designate amounts to cover costs. Since fees are limited, if you put in designated tuitio5n you can use is as one sees fit.

5)Are you looking at start up money for faculty?

Most areas do have it for initiatives, etc, there is some degree of freedom.

6)Are you setting aside money for grants, etc?

Not sure, we know it is important. The committee is looking at it but not sure how it will shake out. There won't be more money, just change how we use the money.

7) Are you looking at merit money and how it is distributed?

We haven't discussed as we are not drilling down that deep. It is implied in the system, but don't know restraints.

Eric Crouch, Director of University Parking Services

Presented an update on parking information

There has not been much change in surface parking during the past year.

Surface



Reserved – 226 spaces

-- Area Reserved – 4,141 spaces

Garage



Reserved – 56 spaces



Area Reserved – 120 spaces

FY09 – Where money goes:

Salaries	4%
Operating costs	7%
Security	9%
Lot Maintenance	12% (Seal-coat, overlay and grounds maintenance)
Debt Service	26% (Garage and Satellite capital reserve fund)

New Budget Requirements 2009-2010

Funding Deficit - FY09	\$163,344.00
3% Operating Cost Increase*	\$124,160.65
Additional Lot Maintenance **	\$100,000.00
Bicycle System**	\$50,000.00

Total Expense Increases	\$437,504.65
Revenue Increase 5%	(\$279,361.00)
From Reserves	\$158,143.65

* US annual inflation was 4.1% 12/07 - 11/08

** Funded from citation revenue overage. Amount dependent on FY09 citation revenue

Lot Maintenance Cost Comparison

Seal-coat

2004	2008
38,201 sq ft	14,048 sq ft
\$1.25 / sq ft	\$9.10 / sq ft
\$47,751.25	\$127,836
728% increase	

Impact of Proposed 2009 - 2010 Parking Fees (5% Increase)

Faculty/Staff (4,000)	2008-09	2009-10	Increase
Surface Reserved	\$58.75	\$62.00	\$3.25
Surface Area Reserved	\$17.08	\$18.00	\$0.92
Garage Reserved Space	\$75.83	\$80.00	\$4.17
Garage Area Reserved	\$34.17	\$36.00	\$1.83
Commuter	\$13.67	\$14.40	\$0.73
Satellite	\$8.25	\$8.66	\$0.41

Student (16,000)	2008-09	2009-10	Increase
Residence Hall	\$184.50	\$195.00	\$10.50
Garage	\$369.00	\$390.00	\$21.00
Commuter North/West	\$102.50	\$108.00	\$5.50
Commuter Satellite	\$37.50	\$39.00	\$1.50
Motorcycle	\$68.33	\$72.00	\$3.67
Summer Surface	\$61.50	\$65.00	\$3.50
Summer Garage	\$123.00	\$130.00	\$7.00

2009-2010 Rules and Regulations Changes

Replacement Permits

Non-transferrable*	1st-2nd Occurrence No Charge
Non-transferrable*	Other Occurrences \$5.00
Transferrable	1st Occurrence No Charge
Transferrable	Other Occurrences \$10.0

Permit Refunds

Prorated Weekly based on start and end of term (as opposed to current process where you pay for whole month if only work 2 days of month)

Parking Initiatives update

Entry Station Upgrades

- *Construction scheduled for Spring/Summer 2009*

West Commuter Landscaping

Pay by Phone

- *Payment alternative for Park and Pay spaces*
- *Pilot program successful. Planning to offer the service in all park & pay lots is underway.*

Car Clinic

- *More than 350 individuals took advantage in Fall '08*
- *Car safety checks, bike checks, car seat checks, H.E.A.T. registration, TTFCU, SGA*

Carpool Program

- *Interest level still is not there to start a pilot program.*

- *Those who are interested should contact Lee Sonnenberg so we can keep you on our list of interested folks.*

Efficiency Project

- *Evaluating technology solutions to improve our efficiency*
- *Eliminates the need for a physical parking permit*
- *Improve enforcement staff to parking spaces ratio (currently 1:1,055)*

Employee Dependent Parking

Questions:

- 1) Are there plans for another parking garage?
 - a. Long term, probably, maybe 5 years. A garage comes at a hefty price. A surface lot costs about \$3,500 to build whereas a garage would be \$17,000 – 19,000.
 - b. May reach a point where there is not enough parking for faculty/staff on interior part of campus and will have to discuss this.
 - c. Faculty/staff can use commuter and satellite parking and ride bus—very cheap.
- 2) Swap and trade between lots if you transfer etc.
 - a. We try to find these people, save it from happening. It is crazy for two people walking past each other to work, etc.

Committees:

By-Laws - Meeting with Dr. Bailey to discuss definition of employee Communications & Public Relations

–Senate Insider—will be soliciting information for Spring edition

Elections – No report – Still need chairman

Grievance- No report

Issues – No report, dealt with issue submitted

Nominations - No Report

Scholarship –spring application deadline is January 30, 2009.

Technology – Website updated

Child Care Committee – resolutions have passed all entities

Salary Advisory Committee – No report

University Parking

– Car Clinic on March 4, 2009, 2 pm – 5 pm in C17 parking lot.

Employee Recognition Committee – No report

Open Discussion:

Question concerning employee badges

Employees may get a badge at the Student Union Building and think the cost is \$10.

Pictures:

Were taken after the January meeting in the Student Union Building

Adjournment: Adjourned at 4:45PM. for pictures