

**Texas Tech University Staff Senate
Meeting Minutes
February 3, 2010**

Call to Order: 2009-2010 Staff Senate President, Chris Leisinger
3 p.m., Escondido Theatre, Student Union Building

Officers Present: Chris Leisinger, President
Beverly Pinson, President Elect
Sandy Gellner, Secretary

Roll Call: 43 of 55 senators present (5 vacancies).
Absent: Kyle Clark, Carla Cavender, Patricia McCaleb, Kar Sata, Kim Eggleston,
Tamara Ginter, Dawn Moreno, Hope Calvillo, Meredith Gooch, Tina Vecchio, Judy
Easterwood, Randy Lacy.

Guests: Richard Meek (President, Faculty Senate), Nathanael Haddox (Staff Ombuds)

Minutes: January 2010 minutes approved with correction.

Treasurer's Report:	January beginning balance:	\$7, 421.67
	Expended:	(136.61)
	Encumbrances:	<u>78.53</u>
	Ending balance:	\$ 7,363.59

Treasurer's Report was approved as presented.

Guest Speakers: Sam Segran, Associate VP for IT and CIO; Sally Post, Director Communications and Marketing; and Kathy Austin, Assistant VP for IT, spoke to the Senate about TTU visual identity and website re-design. They are looking at refining the TTU Search Engine in having better cross references and links, and in updating all websites. They also want to have training for personnel who are responsible for maintaining websites. The Senate was asked for feedback. Sally Post said that there will be a change in our visual system and we are going back to using the Double T for all entities, not just Athletics.

President's Report: Ron Schulz received the High Five Award.

New Business: Chris was asked if President Bailey or other officials were going to address the Staff Senate about the 5% budget reduction. She will talk to President Bailey about this.

Mac Cooper, on behalf of Communication Services, spoke about the Telecomm Allowance Program Transition regarding cell phones. Every cell phone that presently is issued under TTU FOP has to be properly transitioned to a personal

allowance by April 30th. After that date the particular number to the cell phone will be disconnected.

Standing Committee Reports:

1. Technology: Working on updating website.
2. By Laws & Constitution: No report.
3. Communications/Public Relations: Gathering staff accomplishments for the newsletter. Audrey Pekowski asked for volunteers to work the new employee orientation.
4. Elections: Len Markham received the report of the number of personnel in all EEO classifications, so she can do an audit. An audit is to be done every five years to check the EEO representation percentage. Len stated that an audit will be done before elections.
5. Grievance: No report.
6. Issues: Completed issue regarding free tuition/fees for a 4-hour course vs. a 3-hour one. The first course you register for is the one that will have the free tuition/fees. There is an issue open on ADA accessibility in Holden Hall; the committee will look at other buildings as there is also poor access elsewhere.
7. Nominations: Committee is now in compliance with full representation from all EEO classes.
8. Scholarships: Deadline is February 5th. Encourage co-workers to apply.

Special Committee Reports:

9. Parking: Car Clinic is scheduled for March 3rd.
10. Family Care: It was mentioned that we may have a need for child care in the evenings and on weekends while parents work or attend classes. The Child Development Research Center isn't utilized at those times. Could the committee look at the need for utilizing this space to the maximum? Kathy Nordstrom, chair of this committee, will be given this information to present to the committee.
11. Green Task Force: No report.
12. Staff Recognition: The committee has been disbanded. The President's Office will work directly with HR on future needs.
13. Student Life: No report.
14. Strategic Planning: No report.
15. Gender Equity: Looking into having arranged rooms in each building for breast feeding.
16. Bookstore: No report.

Announcements:

1. Next Executive Board meeting is February 24, 2010 at 3:30 p.m. in Admin 244.
2. Next Staff Senate meeting is March 3, 2010, 3 p.m. in the SUB Senate Room.