

# **Texas Tech University**

## **Staff Senate**

### **Meeting Minutes**

September 7, 2011

#### **I. Call to order**

Senate President Bruce Bills called to order the regular meeting of the **Staff Senate** at **4 p.m.** on **September 7, 2011** in **Senate Room**.

#### **II. Roll call**

Staff Senate Secretary, Sarah Obenhaus, conducted a roll call. The following officers were present: Bruce Bills, president; Adrien Bennings, President Elect; Sarah Obenhaus, Secretary; Dale Ganus, Treasurer; 49 staff senators present.

#### **III. Approval of minutes from last meeting**

Senator Gunn motioned to approve August minutes; Senator Arguello seconded the motion, minutes approved.

Treasurer's Report – A laptop was purchased and shipped, laptop to be used by the senate; a total of \$4000 end of the year funds to carry forward to the new fiscal year; Senator Gunn motioned to approve treasurer's report, Senator Gary seconded, motion approved.

Budget Report – staff senate phone services has been cancelled for a savings of \$400; no student assistant will be hired for a savings of \$2500-\$3000; Senator Gunn motioned to approve budget report, seconded by Senator Mondt, motion approved.

#### **IV. Open issues**

- a) A special election will be held for 6 positions for the service area and 2 positions for crafts/trade; please send out the word to participate in the staff senate.

#### **V. New business**

- a) Neighbor to Neighbor – September 28, 2011 from 4-7:30 pm; asking for volunteers and transportation will be provided; this is a community development service.
- b) Senate committees will have chairs and co-chairs (first and second year senators only); chairs and co-chairs for this year's committee's are – Bylaws – Senator Howard and Emry; Grievance – Senator Hays, co chair to be announced; Elections/Nominations – Senators Phillips and Gunn; Issues – Senators Spallholz and Blanton; Scholarship – Senators Gilchrest and King; Communication/Public Relations – Senators Tye and Lusk; Technology – Senator Gary

- c) Volunteers for other committees will serve as needed – 5 for university discipline, 3 for appeals, 3 for code, 3 for parking.
- d) Senators who recently graduate with higher degrees are: Senator Gooch, MS; Senator Louder, PhD; Senator Brown, PhD. Congratulations!
- e) Ad Hoc committee will have proposals ready for review at next Executive Staff meeting.

**VI. Adjournment**

**Motion to adjourn by Senator Gunn, 4:30 pm**