• Call to Order – Maggie J. Gilchrest
• Administrative Business
  ▪ Quorum 27 out 53-- Sarah Cuevas
  ▪ Quorum met
  o Approve Past Minutes (December & January) – Maggie J. Gilchrest
    ▪ Motion made Senator Maines
    ▪ Second by Shelley Johnson & Margie Ceja
    • Minutes approved
  o Treasurer’s Report – Jon Mark Bernal
    ▪ Two events have occurred
    • Balance after $22,887.27
  o Treasurer Election – Maggie
    ▪ One senator to complete term: Olga Achourkina
    ▪ Floor opened for other candidates, no other candidates nominated
    • Vote will be after meeting
• Committee Reports – open to discussion after each report is given (Voting reports first)
  o OP Review – Kymberli Saldana
    ▪ Nine OP’s revised and sent to HR
    ▪ Motion to un-table
      • Motion passed
      • Floor open to discuss OP 70.31
      • Comments from HR provided
      • Motion made by Shelly Johnson to approve changes
      • Passed unanimously, none opposed
    ▪ Three other OP’s up for review in the sharepoint for comments from senate.
    ▪ Brief over view of the OP’s
  o Bylaws & Constitution Report – Kacey Marshall (reading of amendments)
    ▪ Three resolutions ready
    ▪ Article Four, Section A
      ▪ Alternates for EEO class for Board meeting
        ▪ Move to approve this amendment
        ▪ Brief discussion of why this was amended and how it will support the Executive board with quorum
        ▪ Unanimously passed, none opposed
      ▪ Article Five Section A
        ▪ Striking out
        ▪ Motion made by Margie Ceja, second by Kelly Cooper
        ▪ Unanimously passed, none opposed
      ▪ Amend article 4 section A
        ▪ As prescribed and quorum is adjusted accordingly
        ▪ Recognize classes that submitted
        ▪ Motion made Cooper, Johnson second
        ▪ Unanimously passed, none opposed
Technology (surplus) – Justin Hughes & Levi Johnson
- Motion to transfer iPad to Ethics Center & Clicker, laptop to surplus
  - Second by David Mondt
    - Unanimously passed, none opposed

Grievances Report (Expulsion) – Margie Ceja
- Motion to remove Senator Rodrick Thomas due to excessive absences
  - Second by David Mondt
    - Unanimously passed, none opposed

Issues Committee (Survey Cost) – Heather Coats
- Twenty-three issues received so far
- Brief overview of current issues:
  - Requesting money for survey monkey access
    - Motion for $100 to retrieve data
    - Floor open to discussion
      - Tracy Tindle asked if TTU already has access to Survey Monkey
        - Levi Johnson explained that cost for other survey programs. Open ticket with IT on this and waiting for a response on this. For Qualtrics would cost $4000
        - Recommendation from Technology committee to use Microsoft Forms going forward
        - Question asked about the budget, Jon Mark confirmed that we have the funding for this survey monkey purchase
        - Staff senate will own the data after purchase
          - David Mondt second the motion
            - Unanimously passed, none opposed

Nominations – Shelley Johnson & David Cannon
- Reached out to Student Government, Staff Senators will receive copies of resolutions ahead of time and this will keep from designating a senator to attend every meeting
- Reviewing committees and will assign senators to the committees
  - Technology committee seeking members
  - New Committee- Pedestrian and Traffic safety committee
    - If you are interested please, email Shelley Johnson

PR Committee – Raquel Miranda & Morgan Brannon
- Tech Advantage -5/22/19 2pm – 4pm
- Host for Second Cup of Coffee in March
- New Employee Orientation for next week: Johnathan Duncan & Angela Buck
  - Working to use sign up genius for remainder signups
- March 8 2019 next HR Development date- Gabriel taking the lead for this event
- February 26, 2019 Pop in with the President from 2:30pm-3:30pm Wiggins Complex
- February 28, 2019- Pop in with President 10:30am-11:30am-West Hall
• Candy Grams still taking orders - close on 2/11/19 close at 4pm
  • Any questions for this get with Raquel Miranda
  • How is payment collected: will send out invoices and payment sent back to her mail stop
  • What is the difference with the price range?
    o $1 – valentine’s day card with candy
    o $2- candy, eraser, other items with message
  • If you would like to help with bags email Raquel or Morgan, taking place on 2/12/19

  o Diversity – Dee Nguyen
    • Update on the Gender Inclusive resolution
      • Emailed Dean’s, Department Chairs with background to how the resolution was created and what they aim to do moving forward
    • Diversity Week
      o Diversity Training-working with HR on this
      o 3/21/19 Thursday 11am – 2pm
      o Aiming to set a world record with the most nationalities represented at one place
  o Scholarship Committee – Christi Felton & Emily Everette
    • Scholarship time for the spring will close on 2/15/19
    • Submitted criteria for Distinguished Staff Award and will be able to be set for the awards this year

• Old Business:
  o Proposals – Maggie J. Gilchrest
    • NEEPA proposal – David Mondt
    • Motion to un-table the discussion for the proposal by Christi Felton, second by Shelley Johnson
      • Unanimous vote to open for discussion, none opposed
    • David Mondt suggested $500 awards to employees
    • Explained the thought behind this further and looking to reward hourly employees who make under $48,000. It’s an idea that needs some shaping and would like to put it out there.
    • In discussion the following points were raised:
      • How it will be distributed, have a more concrete method
      • Would get Staff Senate’s name out there
      • The smaller amounts to be distributed would give more opportunity
    • Motion made to create an Ad Hoc committee to discuss this by Heather Coats, second by Kacey Marshall
      • Unanimously voted, none opposed
  • Open Forum Announcements – open to all Senators
    o Katie Ericson- Gender Equity awards
    o Rusty David -Raiders who Rock deadline to submit 3/8/19
    o Dee Nguyen- Chili Cook off 2/20/19 cost is $6.00 in SUB Ballroom
    o Jon Mark Bernal- highlights from Academic council, after this summer they will no longer print the catalogs.
    o Motion to adjourn by Levi Johnson, second by Justin Hughes
      • Unanimously passed, none opposed

• Adjourn @ 4:59 pm