Meeting Agenda
April 3, 2019

- Call to Order – Maggie J. Gilchrest
- Guest Speaker – Sean Childers, Eric Crouch, & Charles Leatherwood
  - Sean Childers
    - Discussed parking and increase growth of campus
    - What we need to consider is where vehicles will go with more pedestrians on campus
    - What are we going to do with traffic?
      - Safety first
      - Accommodate parking
      - Long term plan with parking and student growth
      - 1.8 employees to each professor
  - Eric Crouch
    - Provided visual of campus master plan and safety
    - Potential services changes
      - Should TTU consider closing streets to create additional pedestrian/bike areas
    - Weeks Hall
      - Renovation for office space
      - Projected completion Spring 2020
      - Expansion of R13
      - Concerns with safety/parking with CDRC
      - 15th street will be closed off
    - Administration Parking R07
      - Addressing safety & pedestrians
      - Close off 15th street and will add pedestrian park
      - Relocate bus access to Akron
      - In the design process
      - Potentially next summer
    - Potential shuttle service for employees to travel around campus
      - Will kick off in the Fall
  - Womble Basketball Center
    - Losing 150 parking spaces
- Relocating to C10 parking
- Will connect to pass way for traffic
- Main & Indiana will get a roundabout for better traffic flow
- Will have portions completed this summer, will not interfere with commencement
  - 18th and flint in progress for drainage
  - Windows being replaced in Chitwood
  - Wiggins Service Dock being reworked
  - MCOM windows being replaced on the north side

- Questions:
  - Incentive for employees who do not use parking
    - Potential plans incentive for those that need to bring items in
      - Could get parking in a certain location
    - Concern with guests getting tickets for visitor parking
      - Potentially look at option to lighten parking enforcement
    - R01 parking expansion?
      - Currently in the design works
  - Guest that have questions, please send them to staffsenate@ttu.edu

- Administrative Business
  - Quorum met 28 -- Sarah Cuevas
    - 24 senators for quorum
  - Approve Past Minutes-- Maggie J. Gilchrest
  - Treasurer’s Report – Olga Achourkina
    - 5400 for Summer scholarships
    - $17,687 left in budget

- Committee Reports – open to discussion after each report is given (Voting reports first)
  - OP Review –Kymberli Saldana & Katelyn Perry
    - 70.4 sick leave
    - 70.5 Insurance eligibility
      - These revisions
    - Motion made to send revisions as they are by Kacey Marshall
      - Second by Shelley Johnson
      - With additional comments sent to HR
    - OP with minor revisions is posted in SharePoint
• Any comments, please send by Friday April 5, 2019
  o Diversity – Dee Nguyen
    ▪ April 25th Latino/Hispanic Banquet
    ▪ Tickets are $30 funding going to Food Pantry & Back to School event
    ▪ Margie has requested funding for 8 tickets
    ▪ Steve Maines motioned to purchase tickets
      o Second by Shelley Johnson
      o Motion amended to approve spending of up to $240 to only purchase tickets for those that will attend
      ▪ Vote passed unanimously, none opposed
  • Energy committee met
  o Nominations – Shelley Johnson & David Cannon
    ▪ Two EEO class openings
    • Rep for
      o Services & Maintenance
        ▪ Heather Coats
        ▪ Tirso Carrillo -Alternative
      o Clerical Secretarial
        ▪ Dee Nguyen
        ▪ Kymberli Saldana
  o Elections – Madison Proctor
    ▪ Not present
  o PR Committee -Morgan Brannon
    ▪ Still need volunteers for NEO
    ▪ Need to order tote bags
      • 1,100 option 1
      • 1,200 option 2
    ▪ Giveaway item for Staff Senate
      • Leather coaster $897 for 500
      • Coffee mug $1,384 for 500
      • Silicon phone $500.89
      • Table runner $93.80
      • Note pad 6 x 4 $415 for 500
- Motion made to allocate $5000 for marketing/promotional items
  - Second by Kacey Marshall
    - Vote passed Unanimously, none opposed
    - Decision on items will be made by PR Committee
  - Scholarship Committee – Christi Felton & Emily Everette
  - Constitution & Bylaws – Kacey Marshall
    - First reading of an amendment from the by laws
  - Issues – Heather Coats
    - Closing out telecommuting
  - Grievances – Margie Ceja
    - No grievances
  - Technology – Justin Hughes & Levi Johnson
    - Updates with website
- Old Business –
  - Telecommuting
    - OP review next year for work hours
  - Proposals Update
    - Staff Emergency Fund has been approved by the President’s Office
- New Business –
  - New Senator Orientation – Sarah Cuevas
    - Potential dates for in May for new senators
  - Transition Ceremony – Maggie J. Gilchrest
    - Will be discussed further at a later date
  - Potential ad for Final Four with Daily Toreador
    - To market Staff Senate, after discussion this was declined by the senate
- Adjourn at 5:02 pm