1. Call to Order – Jon Mark Bernal – 4PM
2. Administrative Business
   a. Quorum ___40__ -- Heather Coats
   b. New senators repeat senator oath
   c. Approve Past Minutes – Jon Mark Bernal –
      i. Shelley J move to approve
      ii. Justin Hughes second
      iii. All in favor
   d. Treasurer’s Report – Jon Mark for Olga Achourkina
      i. About $6000 left
      ii. Budget start in September
      iii. Send outstanding receipts to staff senate email
3. New Business –
   a. Committee Chairs/Co-Chairs
      i. Appointments – Nominations, Parliamentarian & Historian
      ii. Break into committees to conference on chair appointment
         1. Constitution & Bylaws – Shelley Johnson
         2. OP Review – Kymberli Saldana, co chair Lacey Raschke
         3. PR – Morgan Brannon, co chairs Aimee Dixon & Jonathan Duncan
         4. Elections – Maryellen Baeza, co chair Ryan Bain
         5. Diversity – Keri Shipllet, co chair Erin Justyna
         6. Scholarship & Awards – Emily Everett, co chairs
            Myranda Villanueva & Chris Mosher
         8. Grievances – Angela Buck, co chair Steven Morales
         9. Tech – Justin Hughes, co chair Carlos Favela
        10. Nominations David Cannon, co chair Chris Mosher
        11. Shelley J Parliamentarian
        12. Historian Justin Hughes
iii. What does the historian do? Work with PR, collect senate records, photos, historical records, work with Kelley Cooper
   1. Justin Hughes for historian
iv. Move forward with nominations
   1. Sarah move to accept
   2. Shelley J second
   3. All in favor
b. New Budget – Jon Mark for Olga Achourkina
   i. Chairs and co chairs set budget for FY 2019, look at Sharepoint
   ii. Send by Monday Aug 19th 5PM to Olga at staffsenate email, any format
   iii. Olga present budget at Sept meeting and we will vote
c. Meeting dates – Jon Mark
   ii. All other meeting first Wed for General and last Wed for Exec
   iii. Change above dates to accommodate holidays
   iv. Jan work with HR on Leadership Luncheon
   v. Heather will send the calendar invites for all General & Exec meetings
d. HR Brown Bags for Fall – Jon Mark
   i. Grace, Jodie and Noel discussions on getting info to staff
   ii. They have agreed – we recommend topics
      1. Taylor Fidler - Working remotely
      2. Donna Burt & Erin Justyna - Retirement process and how to determine when you can, how to plan early on
      3. Keri Shiplet – healthcare at national level and how it affects us
      4. Justin Hughes – different categories on time sheet
      5. Heather Coats – establishing a flex schedule
      6. Nina Ham & Lacey Rashcke – accruing and using comp time
      7. Sarah Cuevas – process for filing formal complaints
      8. Send more to staffsenate email and what time of day/week/month
   iii. Not a gripe session, but an information session
   iv. Start with two in the fall
4. Committee Reports – open to discussion after each report is given
   a. Constitution & Bylaws – Shelley Johnson
      i. OP Review and Diversity are now standing committees
      ii. Look at Bylaws and send funny things to them
   b. OP Review – Kymberli Saldana
      i. Nothing to report
   c. PR Committee – Morgan Brannon
      i. Re evaluate Second Cup per Exec request
      ii. First Second Cup in October
   d. Nominations – Shelley Johnson & David Cannon
      i. Need Skilled Crafts EEO rep – none present
      ii. Vacancies on a couple university committees
         1. International Student Com. Interested email staffsenate email
   e. Elections – Madison Proctor
      i. Nothing new
      ii. Checking vacancies
   f. Diversity – Dee Nguyen
      i. Gender Neutral Language resolution encouraged by IT and President Sc
   g. Scholarship Committee – Emily Everette
      i. Awarded 12 scholarships, entered in EOPS on next payroll
      ii. Competed DSA selection, will award two $300 awards, announce in Sept.
      iii. Shelley – when does Fall open? Early- mid September
   h. Issues – Heather Coats
      i. Nothing new to report
   i. Grievances – Margie Ceja
      i. Angela – don’t know, ask for access
   j. Technology – Carlos Favela & Justin Hughes
      i. Send link to the webpage that needs correction to IT
      ii. Jon Mark emails
         1. staffsenate@ttu.edu – external contact, absents, calendar invites
         2. TTUStaffSenate@groups.ttu.edu – goes to all senators on SharePoint, internal communication

5. Old Business –
   a. Transition Ceremony – Morgan Brannon/Jon Mark
i. Successful, a good choice to continue to highlight what Staff Senate does to upper administration
ii. Include in budget moving forward
iii. Well executed, fancy
iv. Good feedback from guests, thank you to PR, Morgan

b. HR Summer Series (Fall update) – Jon Mark
   i. Dee will coordinate in the Fall
   ii. Stefanie West will be contact
   iii. Keri – love them, beneficial
   iv. Lacey Raschke – help Dee with series

6. Open Forum Announcements – open to all Senators & Guests
   a. Lacey Raschke – question on archives, searchable? Dee- Southwest Collection
   b. Keri Shiplet – need student org advisors, email keri.shiplet@ttu.edu
   c. Katie Ericson – need Faculty/staff move in volunteers, 2 hour shifts
      Sat- Sun, email katie.ericson@ttu.edu by Friday 8/9/19
   d. Morgan Brannon – first day of school pics
   e. Ryan Bain & Erin Justyna – WSN Welcome & lunch tomorrow
   f. Raider Welcome Events

7. Adjourn 4:55PM
   a. Shelley J. move
   b. Justin Hughes second
   c. All approve