Staff Senate
General Meeting Minutes
September 4, 2019
SUB Senate Room – 4:00 pm

1. Call to Order – Jon Mark Bernal 4:01PM
2. Administrative Business
   a. Quorum ___47/60__ -- Heather Coats
   b. Approve Past Minutes – Jon Mark Bernal
      i. S. Johnson move to approve
      ii. T. Love second
      iii. All approve
   c. Treasurer’s Report – Olga Achourkina
      i. Carried over $1082 from FY 2019
      ii. Awarded more scholarships
3. New Business –
   a. New FY’20 Staff Senate Budget proposal – Olga Achourkina
      i. $28,700 from Pres Office
      ii. Total proposed budget for FY 2020 $29,800
      iii. Buckets are events, supplies, Scholarships/DSA, diversity, elections, Exec board (staff initiative – e.g. table for staff event like Top Techsan)
      iv. Two DSA awards – E. Everette
      v. Spend less on events and scholarships FY 2020
      vi. S. Johnson move to accept budget
      vii. T. Fidler second
      viii. All approve
   b. Custodial Appreciation Day – Wed. 10/2/19 – Jon Mark
      i. Operations Custodial staff want our presence
      ii. 4:30-5:30PM, during our Oct. meeting
      iii. 115-130 people, food, thank you event
      iv. Share cost of room in staff initiatives pool $50
      v. Group we normally don’t have contact with
      vi. J. Wagner – first time event, appreciation, custodians did not know what Staff Senate was when she ran
vii. D. Nguyen working event, asking for Spanish speaking volunteer?

4. Committee Reports – open to discussion after each report is given (Voting reports first)
   a. Constitution & Bylaws – *Shelley Johnson*
      i. OP Review Committee
         1. Add requirement for five senators to compose committee
      ii. Resignations and Filling terms
         1. Article 1 Section G: Change alternates serving one year term to serving the entire remaining term of senator they are replacing senator
         2. Unclear verbiage on alternate attending General meetings
   b. OP Review – *Kymberli Saldana*
      i. OP 70.40 Info Privacy and Confidentiality - minor revision – approved – comments by Monday, Sept. 9th
      ii. OP 40.02 Non-Discrimination and Anti-Harassment – major revisions – add sexual identity, pregnancy, contact info for complaints, add accommodations for pregnancy and religious
         1. K. Shiplet – maybe add gender, gender expression, color?, contact info updates?
         2. K. Saldana send comments to HR and discuss next month
         3. SharePoint on Senate Resources page
   c. PR Committee – *Morgan Brannon*
      i. Working Wednesday – afternoon event – Sept. 18th, Wiggins 2:30PM – depending on building will feature committees (Diversity & Issues this time), tour buildings with renovations/new stuff
         1. Nov. 13th Drane Hall
         2. Every other month
      ii. Nov 20th Unwind and Be Well – new event – how to take care of yourself, Faculty/Staff Clinic, massage, spa, Rec Center – healthy snacks
         1. Send business recommendations to Morgan by end of Sept.
   d. Nominations – *David Cannon*
      i. Need Skilled Crafts EEO rep
      ii. J. Bernal - Reach out to supervisors?
   e. Elections – *Mari Baeza*
      i. Nothing to report
 ii. Maybe have 2 Other Professionals seats to fill soon

f. Diversity – Keri Shiplet
   i. Volunteers for subcommittee to check translation?
      1. Lana Sheldon help
   ii. Currently minutes are translated in Word, not reviewed
   iii. S. Johnson – solicit volunteers but not form a subcommittee without motion
   iv. Events on Campus
      1. Sexism in Cinema – Alamo Drafthouse 7PM $7 Middle of Nowhere
      2. Blockers next movie
      3. Ignite – LGBTQIA office Sept 19th 12PM – TLPDC site
      4. Green Zone – Sept 25th 8:30-10AM TLPDC site
      5. Sept 26th World of Beer – Student Orgs mixer
   v. E. Justyn – is there Other inclusive language other than gender neutral language?

g. Scholarship & Awards Committee – Emily Everette
   i. Fall Apps Open: 8/26 – 9/15
   ii. Certificates for recipients will be sent out
   iii. DSA – award 2 in October

h. Issues – L.J. Gould
   i. R13 Parking Lot (New lot near 15th street)
      1. J. Day reached out to Parking & Transportation
   ii. Lime scooter issue submitted today

i. Grievances – Angela Buck
   i. No grievance

j. Technology – Justin Hughes
   i. Nothing to report
   ii. Updating website stuff

5. Old Business –
a. HR Brown Bags for Fall – Jon Mark
   i. Do two in fall? HR speaker talk on various topics during Senate hosted Brown Bag
   ii. More info in coming weeks
   iii. We recommended certain topics
iv. HR has lots of resources people do not know about or afraid to reach out to HR – maybe set up HR office hours in other campus locations

6. Open Forum Announcements – open to all Senators & Guests
   a. Recognize guests
   b. Lime Safety Event – Rusty David
      i. Sept 12th – 10-12pm info tent, 2-4PM scooter obstacle course in Band Lot R11, helmets provided
      ii. Lubbock Lime reps will be there
      iii. Program that other universities have done
      iv. Decrease scooter speed during SUB walking area automatically
      v. Scooters follow same rules as bikes
   c. RRO Appreciation Event Sept 5th 9:30-11AM, SUB Ballroom
   d. International Affairs Committee
      i. D. Burt will serve in Senate seat
   e. T. Love President Select – application now open for Ambassadors

7. Adjourn 4:46PM
   a. J. Hughes move
   b. E. Justyna second
   c. All approve