

ARTS MANAGEMENT MFA PERIODIC ASSESSMENT

Texas Tech University Department of Theatre & Dance

This assessment process is required for all Arts Management MFA students. It is optional for PhD students with an Arts Management track.

The Assessment Process

1. On the last day of classes for each long semester the student will present the Arts Management Program Head with a written self-assessment. This document will include clear, concise entries for all of the indicated assessment topics.
2. The Program Head will read the student's self-assessment and will add to it his own assessment of the student's progress.
3. During the scheduled semester exam week, the student will meet with the Program Head for the purpose of discussing the assessment documents. The student will take the initiative to schedule this appointment and will do so on or before the final day of classes.
4. After the conference, the Program Head will place the assessment documents in the student's file.
5. Students whose assessments demonstrate that they lack potential for success in the profession may be dismissed from the program.

The Self-Assessment Document

Format: The self-assessment will be typed, double spaced and will be 3-5 pages in length. It will deal with all listed assessment topics, even if the only response is "nothing to report." The assessment must be organized clearly with each topic labeled.

Heading: Your name, ID number, today's date, semester/year you entered the program, and semester/year of expected graduation.

- What arts management duties did you accomplish this semester? (Box Office, House Supervision, Internship, etc.)
- Rate yourself in the execution of the above duties.
- What have you learned about yourself this semester as related to Arts Management and your career?

- Describe yourself as an arts manager.
- How do you rate your success at TTU and in the Department of Theatre and Dance?
- Indicate how you believe you have changed as a student of Arts Management since the last assessment.
- What were your educational goals this semester? How well did you meet them? Any challenges or opportunities?
- What are your educational goals for the period leading to the next assessment?
- What are your career goals immediately after graduation? After 5 years? After 10 years? (These may change from semester to semester, so even if you have answered these questions before, your goals may have changed.)
- Have you attended or presented at any conferences this semester? Indicate any *professional relationships* initiated or developed since the last assessment that may have implications for future collaborations or job prospects.

OTHER REQUIREMENTS

- Attach a copy of your degree plan that clearly indicates which components have been completed and which ones remain to be completed.

Revised December 2003