Teaching Academy Executive Council Minutes March 25, 2022

Members Present:

Courtney Meyers, Angela Lumpkin, Mitzi Ziegner, Nancy Soonpaa, Karen Alexander, Lisa Garner Santa, Susan Tomlinson, Kayleigh Millerick, Suzanne Tapp

Members Not Present:

Ali Duffy, Dominick Casadonte, Tara Stevens, Patrick Hughes, Bob McDonald

Approval of Minutes:

Mitzi moved to approve the minutes from, February 25, 2022; Susan seconded. The council approved.

DETA Selection Committee Suggested Changes

Criteria and qualification for comparable academic unit

Courtney reminded the council that this was discussed last year and the Voting Protocol was updated to allow for a broader definition for a comparable academic unit. The council had also discussed changing the name of the award to make it more inclusive but decided against that. Angela suggested having a unit's Dean submit a short statement about how that unit qualifies as a comparable unit. Nancy agreed and was hesitant about the original suggestion to have the committee decide each year if a unit qualifies. That could lead to inconsistency. Courtney asked if there was a nomination letter for this award. Molly confirmed that there isn't a nomination letter for this award. Angela stated that her suggestion was only for a statement of a few sentences to be included in the cover sheet. Angela also noted that departments in Arts and Sciences must get approval from the college to make sure that no more than two departments submit applications. Courtney mentioned that it might be good for all departments to get college approval and that could serve as the qualification.

Feedback for applicants from the review process

This is already included in the notification letters to those who did not receive the award.

Selection process protocol for committee and chair

The DETA committee had requested a guide for the chair and the council requested that Molly Jacobs create guides for all standing committee chairs. Courtney mentioned this could make more people willing to volunteer. Angela noted that the previous chair should be involved in creating these guides. Nancy shared that including a timeline could be helpful.

Clarification of Executive Council support for Teaching Academy applicants

Courtney reminded everyone that Executive Council members could provide support for one applicant, whether that was as a nominator or recommender.

Chair Elect Nominations

The Chair Elect needs to be selected by the last meeting of the year. The meeting in May might need to be resheeduled due to the conflict with graduation, so this needs to happen at the April

meeting. Courtney mentioned that Ali Duffy showed interest, but asked others to nominate themselves. Courtney reminded everyone that she will be Past Chair next year but will be away on sabbatical in the fall.

Spring Commencement Representatives

The following council members volunteered for the commencement ceremonies:

Friday, May 13th, 2:00pm
-Angela Lumpkin
Friday, May 13th, 7:30pm
-Susan Tomlinson
Saturday, May 14th, 8:00am
-Possibly Dom or Patrick
Saturday, May 14th, 12:00pm
-Mitzi Ziegner
Saturday, May 14th, 3:30pm
-Bob McDonald

Standing Committee Nominations

Elections for available positions open on April 4th. A call will be sent out to all members and nominations can be emailed to Molly.

Teaching Evaluation Subcommittee Updates

<u>Student evaluations</u>- Suzanne shared that this committee met with Chairs to get their feedback. They set up two more focus groups for faculty and one focus group for students. Suzanne asked the council to invite their students to attend.

Kay shared that often reviews aren't being done for faculty, even though it's required for tenure and promotion. Suzanne mentioned that this connects more with Mitzi and Karen's committee on peer observation.

<u>Peer observation-</u> Mitzi and Karen shared that they've been meeting and agreed that there is a lack of consistency across colleges. They plan to work on getting people involved on the committee.

Department teaching plan- In response to Kay, Angela shared that peer review is part of tenure and promotion and that this could be incorporated into the department plan to make sure everyone is being observed. Angela shared that she would be happy to help someone in Engineering develop these. Kay mentioned that reviews fall on the faculty to schedule and that those in the tenure track aren't always comfortable with this. Courtney mentioned that faculty can go through the TeMPO program for their peer observations.

Angela hoped to have 6 departments complete their plans by the end of the semester, but she'd like to extend that to the end of summer. She asked the council to recommend faculty who have interest in making a teaching plan for their department.

<u>Defining teaching excellence-</u> Courtney shared that she and Lisa have been working to create a document and a Jamboard. They plan to share this with the faculty who participated in the card sorting exercise last year.

Lisa shared that she tried circle groups with her faculty and she asked them to reflect on student evaluations. Each person had one minute to speak for the first round. The second round, each person was free to speak but it had to connect with what someone else brought up previously.

Provost Council Meeting Notes- March 21, 2022

Black Cultural Center – Opening April 29

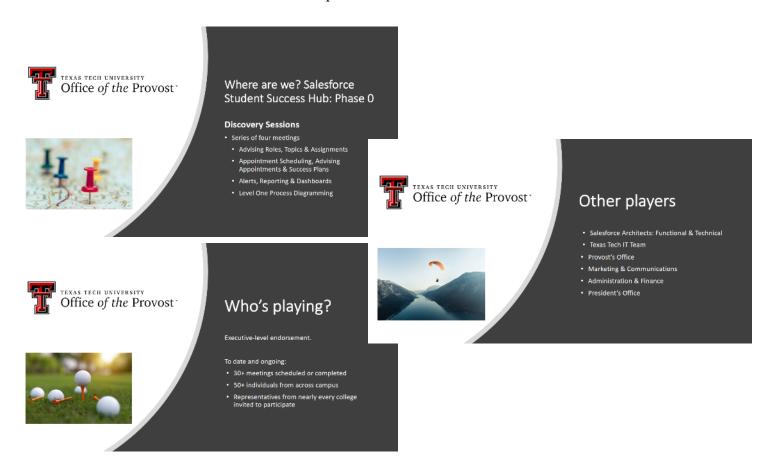
- Carol Sumner shared some information about the day's events, which will be in conjunction with Arbor Day
- They have hired a director and the center will be near the SUB in the "old development building"
- Another Intercultural Center is opening on the 3rd floor of the SUB

HEED Award Application – due June 30

- HEED Higher Education Excellence in Diversity
- Carol Sumner said this is a comprehensive application. They will send a survey to gather information about DEI efforts across campus.

Salesforce - Mitzi Lauderdale, Eileen Gianiodis

- Shared information about this exploratory phase to determine if Salesforce will provide an ideal Student Success Hub
- Starfish Strive contract expires in 2023
- Looking for a one-stop-shop to document student information. In the future, this could connect to admissions and development.



Office of the Provost Reorganization – Ron Hendrick









High-Level Details

Dean of Students/Vice Provost for Student Life Matt Gregory

- Students of Concern Risk Intervention Safety
- Education
- Student Counseling Center
- Center for Campus Life Student Government
- Student Disability Services
- Student Legal Services
- Military and Veterans Programs

Vice Provost for Academic Innovation & Student Success Mitzi Lauderdale

- Transition & Engagement
- Career Center
- Parent & Family Relations

ice Provost for Institutiona/ Effectiveness Darryl James

- University Publications
- Commencement (co-administered with Melanie Hart)

High-Level Details

(effective by end of semester)

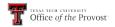
inaugural dean

- Emphasis on bolstering University Studies
 Air Force
- Army ROTC
 Women & Gender Studies

- Center for Pragmaticism
 Institute for Western
 Civilization
 faculty HR
- honorifics and awards; and more.

- Health Careers Advising
 University Advising
 SOAR, TSI
- Academic Testing

Outreach & Engag



Office of the Provost

Next Steps



Some assembly required in some areas



More conversations



Outreach & Engagement



Meeting with Staff/Faculty in each area



Adjourn: Courtney adjourned the meeting.

Minutes respectfully submitted by Molly Jacobs.