Departmental Excellence in Teaching Award

Applications due via online application at https://webportalapp.com/appform/ttudeta
on February 27, 2018

Materials to Be Submitted

A department to be considered for the Teaching Academy Departmental Excellence in Teaching Award will submit the following materials:

1. Cover sheet (automatically generated by online application). Cover sheet is not included in page limit.
2. Supporting Documents (to be uploaded):

Supporting Documents to be uploaded in the application process:

1. Narrative (not to exceed 10 typed, double-spaced, Times New Roman, 12 point pages). The narrative will include:
   - Description of department's role and mission
   - Evidence of teaching excellence as related to award criteria during the past five years
   - Criterion 5 must be addressed in the narrative

2. Appendix A: List of tenured and tenure-track faculty and other full-time and part-time faculty who contribute substantially to the teaching efforts of the department (teaching assistants may be included). List by name and rank. The following information for the current academic year (not to exceed 5 pages):

   - Number of FTE faculty
   - Number of graduate teaching assistants
   - Number of undergraduate majors
   - Total undergraduate enrollment
   - Number of graduate or professional majors
   - Total graduate or professional enrollment

3. Appendix B: Other supporting materials (not to exceed 10 pages)

   The total application and supporting materials shall not exceed 25 pages.