

HOW TO ENROLL: Please legibly print all information on this form.



Online:
www.k12.ttu.edu



Call:
 800.MY.COURSE
 (800.692.6877)
 806.742.7101
 Locally



Mail to:
 TTUISD
 605 Indiana Avenue
 Box 42191
 Lubbock, Texas
 79409-2191



Fax to:
 806.742.7222
 806.742.7288
 Full-time diploma students

STUDENT INFORMATION - Failure to complete this information will result in your enrollment being delayed.

Students with disabilities should read the information on the website or in the catalog before submitting this enrollment form. Documentation must accompany this form.

Social Security Number _____ If you do not provide a valid SSN, you will be assigned a matriculation number.

E-mail Address (required if submitting lessons via e-mail & for the Portal) _____
 By providing your e-mail address, you are authorizing TTUISD to send you relevant information and/or updates electronically.
 For more information about TTU's Privacy Policy, visit www.ttu.edu/policy/privacy.php.

Name _____ Birthdate (Do not leave blank. This information is required.) _____
Last Name First Name MI (MM/DD/YYYY)

Mailing Address (for lessons) _____
Address City State Zip

Shipping Address _____
(for UPS delivery of course materials) Address City State Zip

Home Phone () _____ Work Phone () _____ ext. _____ Cell Phone () _____

SCHOOL AND CBE PROCTOR INFORMATION - Failure to complete this information will result in your enrollment being delayed.

School Name (If homeschooled or in the full-time diploma program, indicate here) _____ School Phone _____ ext. _____

School Address _____
City County (TX only) State Zip

Print Official's name and title here _____ Date _____
(Parent/Guardian if homeschooled)

SCHOOL CODES: County _____ District _____ Campus _____

Students enrolling in CBEs - PLEASE READ. If you are attending a public or private school and are enrolling in a CBE, the CBE administrator is a school official unless the school official listed above wishes to designate an alternate proctor. Tutors or officials from non-accredited schools cannot proctor CBEs. CBEs for the full-time diploma program and homeschooled students will be sent to the approved designated proctor below. Contact our office for a listing of approved proctors.

CBE Approved Designated Proctor Information (complete this section only if you are a full-time diploma program student, are homeschooled, or are enrolled in a non-accredited school)

Name (please print) _____ Title _____

School/Facility Name _____ Address _____ Phone _____ ext. _____

COURSE AND/OR CBE ORDER INFORMATION*

If you enroll in more than one course, please note that ALL courses will expire six months from the date of enrollment.

Course or CBE ID and Name	I wish to order the (check only one):			Course Cost
	CBE	COURSE - ONLINE VERSION	COURSE - PRINT-BASED VERSION	
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

*PLEASE READ. Course cost includes tuition and all applicable fees. Textbooks and materials are not included. All enrollments are processed in the order they are received.

Total Course Cost _____

Total Textbook Cost _____
 (from back of application)

Grand Total _____
 (Total Course Cost + Total Textbook Cost)

PAYMENT INFORMATION

Form of Payment

- Check – NO TEMPORARY CHECKS ACCEPTED (payable to Texas Tech University) Ck. # _____ *Driver's License # _____ *Date of Birth _____
- Money Order (payable to Texas Tech University) P.O. # _____
- Credit Card: MasterCard VISA Discover American Express

Card # _____ Cardholder's Name _____

Expiration Date _____ Signature _____

*required when paying by check

OPTIONAL INFORMATION

Sex _____ Race/Ethnicity (Please check one): White African American Hispanic Asian/Pacific Islander American Indian/Alaska Native Other: _____
Information regarding race/ethnicity is voluntary and will be used in a nondiscriminatory manner, consistent with applicable civil rights laws. Information supplied will be used for Federal and/or State law reporting purposes.

Where did you hear about our program? *Circle the best answer, please.*

- Academic Advisor Internet TTUISD Catalog Conference Friend/Family Member Other (please specify) _____

STUDENT AGREEMENT

I agree to abide by all of the policies and procedures governing TTUISD. (*The Policies are available online at www.k12.ttu.edu, or obtain a printed copy by calling 800.692.6877.*) TTUISD policy and applicable law governing the release of student education records permits TTUISD to release grades for students under 18 years of age to the students' parents or legal guardians without requiring student permission. If the custodial parent does not want TTUISD to release grades or other educational information to the non-custodial parent, a court or other legal decree that clearly states that the non-custodial parent does not have any educational rights with regard to the child must be provided to TTUISD. However, a student 18 years of age or older must grant permission for TTUISD to release grades to parents or legal guardians. In addition, TTUISD policy and applicable law permits TTUISD, without prior consent and regardless of age, to release a student's grades to a requesting school if the student is enrolled in or transferring to the requesting school. I certify that this information is complete and correct to the best of my knowledge. I authorize the University to verify the information I have provided. If applicable, I also authorize TTUISD to electronically access my Texas Success Initiative (TSI) information.

I have read, understand and agree to the TTUISD policy governing the release of my student education records. yes no

I am 18 or older, and I authorize TTUISD to release my grade(s) to my parents and/or legal guardians. yes no

Student's Signature _____ Date _____
(required for all students)

Parent's/Guardian's Signature _____
(if student is a minor, both parent/guardian and student must sign)

If you checked "yes" above, please include your parents' and/or legal guardians' full legal name(s).

1. _____
2. _____
3. _____
4. _____

BOOKS AND/OR MATERIALS ORDER INFORMATION

You may purchase textbooks and/or materials through MBS Direct.

MBS Direct

Online: <http://bookstore.mbsdirect.net/ttuisd.htm>

*TTUISD reserves the right to make changes at any time without notice. This form is valid from August 1, 2011 to July 31, 2012.
Visit www.k12.ttu.edu or call 800.692.6877 for updated information.*

This form may be duplicated.