SEXUAL ABUSE/CHILD MOLESTATION PREVENTION REQUIREMENTS FOR SUMMER CAMPS

1. Directors of all summer camps and on-campus programs for minors at Texas Tech must ensure that all camp/program employees who have contact with minors successfully complete a training and examination program on sexual abuse and child molestation prevention.
   a. **Who is a camp director?** – a person who supervises a summer camp or on-campus program for minors on the Tech campus.
   b. **Who is an “employee”?** – a person of any age who receives compensation in exchange for work or service at a summer camp or on-campus program for minors at Tech. The term “employee” does not include (1) a guest speaker, (2) an entertainer, (3) a Tech student whose contact with campers is limited to a single class of short duration, or (4) anyone else whose contact with campers is for a limited purpose or limited time if he/she has no direct and unsupervised interaction with campers.
   c. **What is “contact with minors”?** – any direct interaction with a minor child who is attending a summer camp/on-campus program at Tech.
   d. **What is “a training and examination program on sexual abuse and child molestation prevention”?** – either a live presentation or online course approved by the State of Texas that meets the requirements of current law and includes an examination that a prospective employee must pass in order to be certified.

2. A camp director **may not employ a person** in a position involving contact with minors unless:
   a. the prospective employee submits to the Director or the Director has on file documentation verifying that, within the past two years, the prospective employee has successfully completed the required training and examination program on sexual abuse and child molestation prevention; or
   b. the prospective employee successfully completes the required training and examination program **by the first day of the camp or on-campus program for minors**.
3. A camp director must submit documentation to the Office of the Vice Provost for Academic Affairs (Paul Ruiz, paul.ruiz@ttu.edu 742-7025) at least 24 hours before the first day of the summer camp/on-campus program for minors verifying that each employee having contact with minor campers has completed the training and examination requirements.
   a. A camp director must maintain copies of employee training and examination documents for a period of two years from the date of the examination.

4. A camp director may require unpaid volunteers to complete the required training and examination program on sexual abuse and child molestation prevention measures. Such decision should be based on the director’s independent judgment and careful consideration of the extent to which a volunteer may have contact with campers and the duration of such contact.