Existing memberships can be renewed online. Memberships must be renewed **on or before** the expiration date. Adult members must renew their own memberships, you are not able to renew for another adult online. Annual memberships for 2020-2021 expired on August 8th.

There are several methods to renew.

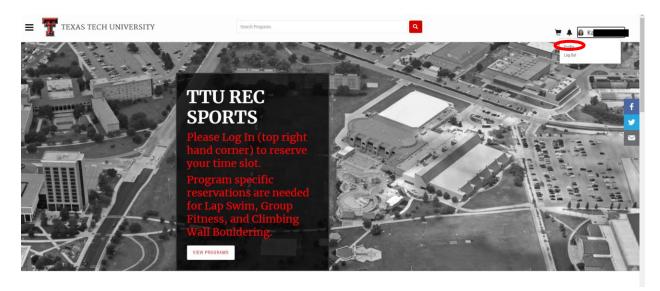
- If you are on payroll deduction, your membership will automatically renew, so you do not need to do anything. If you want to make any changes add or drop a member or locker you will need to come in to the Main Office (Room 202) during business hours (Monday Friday from 8:00a 8:00p) to complete a new payroll deduction form.
- In person with a credit card in the University Recreation Main Office (Room 202) during business hours (Monday Friday from 8:00a 6:00p)
- Online with a credit card at <u>http://register.recsports.ttu.edu</u>

To renew online, please follow these steps:

- Go to http://register.recsports.ttu.edu
- Login with your credentials or create an account if it's your first time on the portal



• Click your name in the top right corner and select profile.



• Under personal information, find the item you would like to renew (memberships, lockers).

View Account

	Fo	r:			
Personal Informati	ion	Photo			
Programs	0				
Memberships	3				
Lockers	0				
Equipment	0		8		
Bookings	0				
Facilities	0	Personal Information			
Guest Passes	0	reisonai miormation			
Order History	6	E-mail OptIn			
Towel Services	0			Submit Opt In Changes	
Invoices	3	-			
Manage Payment C	Options	ID Number			
	0	Gender			

• Click on "renew" for the item you would like to renew

View Account

Personal Informat Programs	ion	My Membershij	ps			
Memberships	3	Membership Type	Start Date	Expiry Date	Renew	Card Info
Lockers Equipment	0	Campus	Fri, Aug 27 2021	Sun, Sep 26 202	Renew	N/A
Bookings Facilities	0	New Employee	Wed, Jul 7 2021	Mon, Sep 6 2021	Not Renewable	N/A
uest Passes	0	Rec Pro Staff	Wed, Jun 23 2021	Permanent	Not Renewable	N/A
Order History Towel Services nvoices	6 0 3	TTU Affiliates	Fri, Mar 1 2013	Fri, Aug 31 2029	Not Renewable	N/A
Manage Payment	Options 0					

• Select the duration



• Click "Add to Cart"

Members	NO IMAGE AVAILABLE	
Campus		
Member Name:		
Select Duration:	1 1 Month	\$30.00
Effective Date:	9 /27/2021	
Until Date:	Tue, Oct 26 2021	
Price:	\$30.00	
Cancel	\langle	Add to Cart

• Select your eligibility and enter the name and number for an emergency contact. Click "Add to Cart" again

Please review/provide the following information:

Eligibility Type memory
Select member's eligibility type
Faculty/Staff
- Turf Field Membership
Remember to add a turf field membership to the patron's account.
Emergency Contact Name & Number monan
Enter emergency contact's first and last name and phone number (including area code).
Mom - 123.555.5555
Cancel Add to Cart

- •You can continue shopping to add more items to renew or checkout to proceed to payment.
- Not all membership types are available for renewal online. If the membership has already expired, it will have to be renewed in person. If you have any issues or questions, please call the University Recreation Main Office at 806.742.3351