Example
Attachment B – Information Sheet

Please share your thoughts in our research project.

What is this project studying?
The study is called “Thinking about things in college.” This study will help us learn how students’ thinking relates to their lives. What we learn may help people, and we hope to publish this study widely to make it as beneficial as possible.

What would I do if I participate?
In this study, you will be asked to complete a survey. Some questions will be about you. Some questions will be about your thoughts. Some will be about how you feel and what you do.

Can I quit if I become uncomfortable?
Yes, absolutely. Your participation is completely voluntary. Dr. Researcher and the Institutional Review Board have reviewed the questions and think you can answer them comfortably. You may skip any question you do not feel comfortable answering. You can also stop answering questions at any time. You are free to leave any time you wish. You can keep all the benefits of participating even if you stop. Participating is your choice. However, we do appreciate any help you are able to provide.

How long will participation take?
We are asking for 30-45 minutes of your time.

How are you protecting privacy?
The questionnaires will not request any personal information to protect your privacy.

How will I benefit from participating?
Besides providing the project with valuable information you will get credit for a class requirement. You will receive half a credit for each 30 minutes of your time.

I have some questions about this study. Who can I ask?
• The study is being conducted by Dr. Researcher from the Department of Phrenology at Texas Tech University. If you have questions, you can call her at 806-742-XXXX #XXX.
• TTU also has a Board that protects the rights of people who participate in research. You can call to ask them questions at 806-742-2064. You can mail your questions to the Human Research Protection Program, Office of the Vice President for Research, Texas Tech University, Lubbock, Texas 79409, or you can email your questions to hrpp@ttu.edu.