Academic Advisor: This form facilitates communication of certain information required by the Department of Homeland Security (DHS) regulations in order for an international student in F-1 status to have an extension of time on immigration documents to complete an academic program. It must be completed in DHS records prior to the current ending date of the student’s immigration documents. Questions should be directed to an international student counselor at 742-3667.

I anticipate that this student will complete all requirements for the current academic program on or about (month/day/year):

This student has not yet completed the current program of study due to (check all that apply):

[ ] Delays caused by a documented illness
[ ] Delays caused by a change in major field of study
[ ] Delays caused by a change in research topic
[ ] Delays caused by unanticipated research problems
[ ] Delays caused by lost credits upon transfer to Texas Tech
[ ] Other: _______________________________________________________________

Note: Delays caused by academic probation or suspension are not acceptable reasons for immigration program extensions.

I recommend that this student’s program be extended to the date given above.

Academic Advisor’s Signature: ____________________________________________________________

Academic Advisor’s Name and Title: _________________________________________________________

Department: ___________________________________________________________________________

Date: ______________________