

Wind Science & Engineering (WiSE), Ph.D. Program

Student Progress Update

Today's Date

Name of Student

R#

Advisor's Name

Dissertation Committee Members

Date Admitted to Program

Projected Graduation Date

Dissertation Topic

[Responsible Academic Conduct Training Completed](#) - New Students must complete training within their first semester. Returning students, who did not complete this training during their first year, must complete training before the end of the first semester of their second year.

Type of Student

Date Training was Completed.

Articles published: Need at least one prior to graduation. Attendance at workshops or conferences

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Progress towards degree

Using the table below, check off each action which you have completed.

ACTION	INITIATED THROUGH	SUBMITTED TO	TIME
Plan course for degree	Graduate Advisor	Graduate Advisor	Prior to Registration
Set up doctoral advisory committee and title	Graduate Advisor	Graduate School Enrollment Services	Prior to filing doctoral degree plan
File " Program for the Doctoral Degree " form	Graduate Advisor or Graduate Committee Chair	Graduate School Enrollment Services	Before the end of first year of doctoral coursework
Take Qualifying Examination	Graduate Advisor or Chair, Advisory Committee	Graduate School Enrollment Services	After approval of doctoral program and completion of coursework
Recommendation for admission to candidacy (Qualifying Exam and Admission to Candidacy Recommendation Form)	Chair of Committee	Graduate School Enrollment Services	After passing qualifying exam and no later than 4 months before graduation
Defend Dissertation Proposal	Graduate Committee Chair		
Enroll in semester of graduation if all requirements are met (at least 3 hours)	Graduate Advisor or Chair, Advisory Committee	Registrar	Semester of graduation
Apply to Graduate: Go to raiderlink.ttu.edu --> "TTU MyTech" --> "Current Term" --> "Apply to Graduate"	Student	Graduate School Enrollment Services	Semester of graduation (One must be filed for each intended graduation semester.)

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Pay the Thesis-Dissertation Fee	Graduate School Dissertation Supervisor	Student Business Services	Semester of graduation (This is paid only once.)
Schedule final oral defense of dissertation and submit " Doctoral Final Oral Examination Notification Form "	Student, Committee Chair, and Advisory Committee	Graduate School Dissertation Supervisor	At least 3 weeks before defense
Defend dissertation. Send result by memo to the Graduate School (Doctoral Defense Report) and Final Examination for the Doctoral Degree-Report of the Graduate Dean's Representative	Advisory Committee and Dean's Representative	Graduate School Doctoral Coordinator	Semester of graduation
Submit signed Thesis-Dissertation Approval Form and after incorporating committee changes, submit .pdf file of dissertation to ETD site for review.	Student, Advisory Committee	Graduate School Dissertation Supervisor	Semester of graduation (usually 5 weeks before graduation date)
Final grade for dissertation hours (A or B)	Committee Chair or Advisory Committee	Registrar-Final Grade Roll	End of semester
Submit official pdf of dissertation to ETD web site (DMA students submit PDF programs to ETD site and turn CDs in to the Graduate School)	Student	Graduate School Dissertation Supervisor	Prior to deadline
Complete Doctoral Survey	Student	https://sed- ncses.org/login.aspx	Before Graduation

Internship (completed in 3rd or 4th year) update reports sent at 4th and 8th weeks as well as comprehensive report at the end of internship - report to advisor and copy to Graduate Advisor.