

## Admission Deferral Request Form

Students who have been admitted but experience extenuating circumstances that prevent them from attending Texas Tech during the term they were admitted, and wish to be considered for a one-time change to their admission must submit the completed Admission Deferral Request Form. An essay explaining the circumstances surrounding the request must accompany the form.

*Note: Fall transfer applicants are required to submit final grades for coursework taken the previous fall semester and prior. Spring transfer applicants are required to submit final grades for coursework taken the previous spring semester and prior.*

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Freshman:  Transfer:

Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_

Original Term of Admission: \_\_\_\_\_

Requested Term of Admission: \_\_\_\_\_

*\*Please provide an essay explaining your extenuating circumstances.*

Submission Deadlines:

Fall Admission - August 1st

Spring Admission - October 1st

Submitting the request does not guarantee approval. You will be notified of the committee's decision. If this request is approved, you are responsible for withdrawing from classes, campus housing and any other applicable obligations with the University. If you are an international student, please contact the Office of International Affairs to request any change to your term of admission.

Submit documentation to:

Texas Tech University  
Office of Undergraduate Admissions  
Box 45005  
Lubbock, TX 79409

Fax: (806) 742-0062  
Email: [admissions@ttu.edu](mailto:admissions@ttu.edu)

Undergraduate Admissions office use only:

Deferral Approved  Deferral Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_