Application Instructions

Application Checklist - Required Items

1. Application
2. Resume (complete, up to 2 pages)
3. At least 1 Letter of Recommendation
4. Addendum explaining “Yes” responses to any of the questions in the Character & Fitness section.
5. An interview will be scheduled after you submit your Application, Resume & Recommendation Letter.

Additional Instructions

1. Use proper capitalization when entering your name and address.
2. Fully complete ALL address fields. Do not write "Same as above" or leave the "Address Valid Until" field blank.
3. Give us your TTU email account. Also, please regularly check your email's spam folder to ensure you do not miss important emails.

Biographical

Prefix: _____ Name: ____________________________________________________________
First    Middle    Last
Preferred First Name: ____________________

Demographics

Citizenship: ☐ Non-Resident Alien ☐ US Citizen ☐ US Permanent Resident
Country of Citizenship: _______________
Visa Type: _______________
Visa/SEVIS Number: _______________
Permanent City: _______________
Permanent Resident Number: _______________
Permanent State/Province: _______________
Permanent Country: _______________
Native Language: _______________
Are you Hispanic or Latino? ☐ Yes ☐ No

Date of Birth: _______________
City Place of Birth: _______________
Country Place of Birth: _______________
State/Province: _______________

What is your race? Select one or more.
☐ Aboriginal/Torres Strait Isl. Australian ☐ Caucasian/White
☐ American Indian/Alaskan Native ☐ Hispanic/Latino
☐ Asian ☐ Native Hawaiian/Other Pacific Islander
☐ Black/African American ☐ Puerto Rican
☐ Canadian Aboriginal ☐ Decline to Respond

If you checked the box for American Indian or Alaskan Native, are you enrolled in a tribe?  ☐ Yes  ☐ No
If so, please list your tribal affiliation and your Enrollment Number/CDIB. _______________

If you do not wish to indicate your Enrollment Number/CDIB, indicate by checking this box: ☐ Decline
Student Application

Texas Tech University Pre-Law Academy Summer Program

Contact Information

Current Address
Country: _______________
Street Address: ________________________________________
City: _______________ State: _____ Zip/Postal Code: __________

Permanent Address
Country: _______________
Street Address: ________________________________________
City: _______________ State: _____ Zip/Postal Code: __________

Other Contact Information
Primary Email: ____________________ Secondary Email: ____________________
Mobile Phone: ____________________

Current Mailing Address Good Until (Date): ____________________
Day phone: ____________________ Evening phone: ____________________

Permanent Mailing Address Good Until (Date): ____________________
Day Phone: ____________________ Evening Phone: ____________________
Texas Tech University Pre-Law Academy can send text messages to my mobile phone. ☐ Yes ☐ No

Family
Next of Kin/Emergency Contact
Prefix: ____ Name: __________________________________________________________
First    Middle    Last
Relationship to Applicant: ____________________
Telephone Number (Include Area Code): ____________________
Country: _______________
Street Address: ________________________________________
City: _______________ State: _____ Zip/Postal Code: __________

Parent/Guardian - 1
☐ Choose Not to Answer ☐ Deceased
Prefix: ____ Name: __________________________________________________________
First    Middle    Last
Occupation: ____________________ Highest Level of Education: ____________________

Parent/Guardian - 2
☐ Choose Not to Answer ☐ Deceased
Prefix: ____ Name: __________________________________________________________
First    Middle    Last
Occupation: ____________________ Highest Level of Education: ____________________

Legacy Contacts
If you have any close relatives who have been students at Texas Tech University, please provide the following information.

Relative 1
☐ Law school ☐ University
Prefix: ____ Name: __________________________________________________________
First    Middle    Last
Relationship to Applicant: ____________________
School Attended: ____________________ Degree Awarded: ____________________
Start Date (Month/Year): ___________ End Date (Month/Year): ___________
Relative 2

☐ Law school  ☐ University
Prefix: ____ Name: ____________________________________________________________
First Middle Last

Relationship to Applicant: ____________________
School Attended: ____________________ Degree Awarded: ____________________
Start Date (Month/Year): __________ End Date (Month/Year): __________

Residency

To qualify as a Texas resident, an individual must live in Texas for at least 12 consecutive months and establish a domicile as required under the residency rules. An applicant who is claimed as a dependent on a parent's most recent federal tax return will be classified based on the parent's qualifications for residency. International students eligible to establish legal domicile in Texas may also qualify for Texas resident status. There are two ways of establishing residency that are most common:

1. High School Graduation (Available to U.S. Citizens, U.S. Permanent Residents, and International students) - To establish residency through high school graduation, you must:
   a. Graduate from a Texas high school or receive a GED in Texas; and
   b. Live in Texas for the 36 months immediately before high school graduation; and
   c. Live in Texas for the 12 months immediately before the census date of the semester in which you enroll at Texas Tech University Pre-Law Academy.

2. Establishing Domicile (Available to U.S. Citizens, U.S. Permanent Residents, and International students who hold an eligible visa) - To establish domicile, you (or your parent(s) if you are claimed as a dependent) must meet the following criteria:
   a. Live in Texas for 12 consecutive months; and
   b. Establish and maintain domicile for 12 consecutive months by doing one of the following:
      i. Be gainfully employed in Texas. (Student employment does not count.)
      ii. Sole or joint marital ownership of residential real property in Texas by the person seeking to enroll, or the dependent’s parent, having established and maintained a domicile at the residence.
      iii. Own and operate a business in Texas.
   iv. Be married for one year to a person who has established domicile in Texas.

If these options appear not to apply to you, complete residency rules and a FAQ can be found at www.collegeforalltexans.com by typing "residency" in the search box.

Based on the information above, are you a resident of Texas?
☐ Yes  ☐ No
If you are claiming Texas residency for tuition purposes, how long have you resided in Texas? ________

Military

If you have served in the military, please enter the state you designated as your state of record. If you have not yet separated from the military, please indicate whether you intend to list Texas as your state of record upon separation.

Have you served or are you now serving on full-time, active US military duty?
☐ Yes  ☐ No
Date of Entrance (Month/Year): __________ Date of Discharge (Month/Year): __________
Rank: ____________________
Expected military reserve or National Guard status during law school: __________
Branch: _______________ Discharge type: _______________
Have you ever been separated from any branch of the US armed forces under less than honorable conditions?
☐ Yes  ☐ No
If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances.
Education

List ALL Educational Institutions Attended.

GPA (non-adjusted): _______________  GPA (adjusted): _______________

Institution Type: Choose an item.
Institution name: _______________________________ Major: _______________________________
Country State/Province City: ____________________________________________________________
GPA: _______________ Rank: _______________
Start Date (Month/Year): __________ End Date (Month/Year): __________
Degree Date Degree Granted: _______________

Institution Type: Choose an item.
Institution name: _______________________________ Major: _______________________________
Country State/Province City: ____________________________________________________________
GPA: _______________ Rank: _______________
Start Date (Month/Year): __________ End Date (Month/Year): __________
Degree Date Degree Granted: _______________

Institution Type: Choose an item.
Institution name: _______________________________ Major: _______________________________
Country State/Province City: ____________________________________________________________
GPA: _______________ Rank: _______________
Start Date (Month/Year): __________ End Date (Month/Year): __________
Degree Date Degree Granted: _______________

Institution Type: Choose an item.
Institution name: _______________________________ Major: _______________________________
Country State/Province City: ____________________________________________________________
GPA: _______________ Rank: _______________
Start Date (Month/Year): __________ End Date (Month/Year): __________
Degree Date Degree Granted: _______________

Have you ever attended any law school? ☐ Yes ☐ No
Did you leave the law school under less than good standing? ☐ Yes ☐ No
If you did not leave the law school in good standing, explain the circumstances.
Click here to enter text.

Standardized Testing

LSAT (if you have taken the actual LSAT)
Test Date: __________  Test Score: __________
Character and Fitness
Because of the high ethical standards to which lawyers are held, failing to disclose an act or event such as the ones described below is often more significant and leads to more serious consequences than the act or event itself. Failing to provide truthful answers or to inform the Academy of any changes to your answers may result in the withdrawal of an admission offer.

Although affirmative answers to the questions below may not necessarily preclude admission to Texas Tech Pre-Law Academy, persons who have been convicted of offenses other than minor traffic violations may have difficulty in gaining admission to the bar. (Licensing agencies often require you to include your law school application as part of your application for admission to the bar. The bar admissions process often includes a full criminal background check. Any discrepancies between your law school application and the results of that check could jeopardize your ability to be admitted to practice law.)

If you are uncertain how to answer the following questions, you may place an anonymous telephone call to an admissions official at Texas Tech University School of Law. Do not rely upon the advice of any other individual in answering these questions, including judges, attorneys, prelaw advisors, or admissions officials at other law schools.

Applicants should be aware that the qualifications for admission to the bar, including those related to character and fitness, vary from state to state. Prior to matriculation, applicants seeking to engage in the practice of law are encouraged to familiarize themselves with the rules of the state in which they intend to seek admission, especially those rules relating to registration, deadlines, residency requirements, character and fitness, and courses that may be required during law school. Applicants who are concerned about their eligibility to practice law should contact the Board of Law Examiners (or the appropriate committee) in the state in which the applicant intends to practice. A Comprehensive Guide to Bar Admission Requirements, which includes coverage of character and fitness requirements and contact information for each state, is available on the website of the National Conference of Bar Examiners http://www.ncbex.org/bar-admissions/.

Have you ever been suspended, warned, placed on academic or disciplinary probation, disciplined, expelled, or requested or advised to withdraw from any postsecondary school, college, university, professional school, or law school? If so, you must attach a statement providing complete details. ☐ Yes ☐ No

Have you ever been convicted of an offense, placed on probation, or granted deferred adjudication or any type of pretrial diversion? You may exclude minor traffic violations, HOWEVER you must report ALL such offenses involving drugs or alcohol, including minor traffic offenses. Also, you must report all “Failure to Appear” convictions resulting from any offense. You must report any conviction for failure to maintain financial responsibility (legally required auto insurance). You are NOT required to disclose offenses, arrests, tickets, or citations that have been expunged, sealed, or subject to an order of nondisclosure. However, we strongly recommend that you obtain a copy of the court order verifying that status. If you fail to disclose required information that was in fact not expunged, sealed, or subject to an order of nondisclosure, you may be subject to disciplinary action. ☐ Yes ☐ No

If, after submitting this application, you are convicted of an offense, placed on probation, or granted deferred adjudication or any type of pretrial diversion that would require you to answer “Yes” to the previous question, you must inform the School of Law immediately. You must also attach a statement providing complete details. Answering “Yes” to this item indicates you acknowledge this obligation and agree to comply with it. ☐ Yes ☐ No
**Student Application**

**Texas Tech University Pre-Law Academy Summer Program**

**Interests**

What three factors are most important to you in selecting a law school?

- [ ] Tuition Rate
- [ ] Bar Passage Rate
- [ ] Size of Student Body
- [ ] General Reputation
- [ ] Advocacy Program
- [ ] Location
- [ ] Size of Student Body
- [ ] General Reputation
- [ ] Curricular Program
- [ ] Placement Statistics
- [ ] Student/Faculty Ratio
- [ ] Other

Which of the following sources of information influenced your decision to apply to Texas Tech Pre-Law Academy?

- [ ] Pre-Law Advisor
- [ ] Honors College Advisor
- [ ] Website or Internet Search
- [ ] Undergraduate Professor
- [ ] Lawyer/Judge (non-alumnus)
- [ ] Current Law Student
- [ ] Other Please Explain:

List all law schools to which you intend to apply.

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**Certification**

By submitting this application, I certify that the information I have provided, including any supplemental materials, is accurate to the best of my knowledge. I further agree to promptly notify Texas Tech University Pre-Law Academy of any changes to this information or of any further information that might affect my consideration as an applicant. I understand that falsifications, misrepresentations, or omissions on this application may result in the withdrawal of an admission offer or disciplinary action by the law school, which may include suspension for one or more semesters, revocation of a conferred degree, or denial of a law license by the state in which I seek to practice. If admitted, I understand I have an ongoing duty to timely report any incidents that occur post-admission that would have been required to be disclosed if they had occurred pre-admission.

_____ I agree with the above statement (Please Initial). Date: __________

Printed Name:  ____________________________________________________________

Signed Name:  ____________________________________________________________