

**Department of Animal and Food Sciences
ANSC 4000**

Final Evaluation of Intern by Employer/Supervisor

Name of Student Intern: _____
 Company Name: _____
 Supervisor of Intern: _____
 Address: _____
 City, State, Zip: _____
 Phone: (____) _____

Please evaluate the intern on each of the areas listed below by circling the appropriate number to indicate their level of performance and competence (1 = Outstanding; 2 = Good; 3 = Fair; 4 = Poor; 5 = Did not observe):

Dependability	1	2	3	4	5
Eagerness to work/learn	1	2	3	4	5
Punctuality	1	2	3	4	5
Self motivation	1	2	3	4	5
Personal appearance	1	2	3	4	5
Interaction with people outside the organization	1	2	3	4	5
Acceptance of constructive criticism	1	2	3	4	5
Maturity	1	2	3	4	5
Integrity	1	2	3	4	5
Tactfulness	1	2	3	4	5
Displaying "common sense"	1	2	3	4	5
Ability to follow directions	1	2	3	4	5
Willingness to assume responsibility	1	2	3	4	5
Ability to work in harmony with others	1	2	3	4	5
Ability to work without close supervision	1	2	3	4	5
Ability to express ideas orally	1	2	3	4	5
Receptiveness to supervision	1	2	3	4	5
Written communication skills	1	2	3	4	5
Emotional stability	1	2	3	4	5
Leadership ability	1	2	3	4	5
Professionalism	1	2	3	4	5
Judgment	1	2	3	4	5
Creativity	1	2	3	4	5
Problem-solving ability	1	2	3	4	5

Please summarize the intern's strong points:

In what areas has the intern made the greatest gains during this internship period:

Please summarize the intern's major weaknesses and suggest improvements:

What recommendations would you give the intern for employment, either for your company or another similar company?

Based on this report and your observations, what grade do you recommend for the student (circle one)?

A B C D F

Signature of Intern's Supervisor: _____

Date: _____

Please list any comments you may have regarding the internship program and recommended improvements:

Return this form to: Department of Animal and Food Sciences
Attn: Internship Program
Texas Tech University
Box 42141
Lubbock, TX 79409-2141