Department of Animal and Food Sciences
Internship Description and Requirements
ANSC 4000

1. Enrollment in ANSC 4000 and the internship placement site will require prior approval by the internship advisor. (Prerequisite: Sophomore standing).

2. A detailed agreement between the student, the employer or firm, and the faculty advisor describing assignments and requirements will be drawn up and signed before the internship commences.

3. Semester credit hour enrollment shall be commensurate with length and time of the internship.

4. Time will be spent applying and developing skills and abilities relative to the student's degree and career plans.

5. The student will be on time for work, dress appropriately, and contact both the employer and faculty advisor when problems arise.

6. A minimum of one supervisory contact will be made by the internship advisor, in person or by phone.

7. A report detailing activities should be sent to the advisor approximately halfway through the internship (one to two pages typed; refer to Mid-Report form attached).

8. A pictorial report using prints, slides, or video depicting the place and duties performed associated with the internship should be turned in upon completion.

9. The student will present a final oral presentation concerning the internship to a committee consisting of the advisor, a second faculty member, and other students before a final grade is submitted. Students will also be encouraged to present their experience to lower-division classes and/or at club/organizational meetings.

10. Students expecting a final grade during the semester of the internship must complete all assignments and make the oral presentation on an assigned date prior to the grade deadline for the semester.

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Student Date Advisor Date