

College Curriculum Meeting Minutes September 28, 2017

Attendees: Dr. Cindy Akers, Dr. Todd Brashears, Dr. Carlos Carpio, Savannah Chambers, Karissa Greathouse, Dr. Sam Jackson, Dr. Thayne Montague, Kathryn Nelson, Dr. Robin Verble

1. Course Approval Update
 - a. NRM 5304 course change proposal
 - i. Sent to committee 4/6
 - ii. Approved by committee 7/27
 - iii. Sent to Graduate Council 8/14
 - iv. Approved by Graduation Council 9/1
 - v. Sent to Academic Council 9/7
 - b. AAEC 6316 new course proposal
 - i. Sent to committee 7/3
 - ii. Approved pending minor revisions 7/27
 - iii. Sent to Graduate Council 8/29
 - iv. Approved by Graduate Council 9/1
 - v. Sent to Academic Council 9/7
 - c. AAEC 6315 new course proposal
 - i. Sent to committee 7/27
 - ii. Sent back to department for revisions 7/27
 - iii. Approved by committee 8/30
 - iv. Sent to Graduate Council 9/1
 - d. PSS 6432 new course proposal
 - i. Sent to committee 8/17
 - ii. Approved by committee 8/30
 - iii. Sent to Graduate Council 9/14
2. Pending Course Approvals
 - a. AGED 3302 course proposal change
 - i. Sent to committee 9/14
 - ii. Approved pending minor revisions 9/28
 - b. AGLS 2307 new course proposal
 - i. Sent to committee 7/6
 - ii. Sent back to department for revisions 7/27
 - iii. Department resubmitting as core course 9/18
 - iv. Approved pending minor revisions 9/28
 - c. AGLS 3310 new course proposal
 - i. Sent to committee 7/7
 - ii. Sent back to department for revisions 7/27
 - iii. Approved pending minor revisions 9/28
 - d. AGSC 2302 new course proposal

- i. Sent to committee 9/22
 - ii. Approved pending minor revisions and AEC department approval 9/28
- e. AGSC 3301 new course proposal
 - i. Sent to committee 9/27
 - ii. Approved pending minor revisions and AEC department approval 9/28
- f. AGSC 3302 new course proposal
 - i. Sent to committee 9/27
 - ii. Approved pending minor revisions and AEC department approval 9/28
- g. CASNR MILE new certificate proposal
 - i. Sent to committee 9/22
 - ii. Approved pending minor revisions and AEC department approval 9/28
- h. NRM 3314 new course proposal
 - i. Sent to committee 8/17
 - ii. Sent back to department for revisions 8/30
 - iii. Approved pending minor revisions 9/28

Pending courses must be revised and approved by the committee by October 13th to be sent to the next Academic Council meeting. New course proposals are due via curriculog by October 25th to be added to the next college curriculum committee meeting agenda

3. An announcement was made to request departments to review the transfer equivalency timeline handout. Departments will be contact by Janie Lopez or Savannah Chambers if a syllabus has been submitted that needs review.
4. The committee was notified of the guidelines to follow for program terminology. Committee members were asked to update their departments on the appropriate terminology and make any necessary changes.
5. The committee was asked for their opinion on the potential change to diploma distribution. The University is considering outsourcing diploma distributions. Students will receive their diploma in the mail weeks following the commencement ceremony. This change will likely cause low attendance numbers to the college reception. Committee members agreed that it is preferred to distribute diploma as a college at commencement.
6. An announcement was made that all pending courses for spring or summer 2018 must be approved at the October academic council meeting to be effective in time for spring/summer registration.
7. The September committee meet has been scheduled for Thursday, September 28th at 2 p.m. in PSS 117. New curriculum committee members will join at that meeting.
8. The committee was reminded that an independent study contract must be on file within departments for all independent study courses.

9. The next curriculum committee meeting will be October 26th at 2 p.m. in PSS 117.