**Administrative Council Meeting Minutes**

**June 17, 2019**

Attendees: Dr. Bill Brown, Dr. Christy Bratcher, Dr. Michael Ballou, Jane Piercy, Norman Martin, Linda Whitebread, Dr. Phil Johnson, Dr. Steve Fraze, Dr. Mike Orth, Dr. Eric Bernard, Dr. Eric Hequet, Dr. Glen Ritchie, and Dr. Mark Wallace

1. Dr. Brown introduced Dr. Christy Bratcher, CASNR’s new Associate Dean for Research. Today is her official first day.
2. Dr. Brown passed around an estimate that we received from BMC indicating what the costs would be to upgrade Ag Ed 102 with new flooring, ceiling, lights, chairs, desks, technology, etc. The estimate came back at $425,000. Dr. Brown asked the chairs if they would like for us to try and find the money to do this, or turn the room over to the university and have it become a “Raider Ready” room. We would lose control of the room, however the university would incur all renovation costs and future technology upgrades, etc. The consensus was to go ahead and let the university upgrade the room and have it become a “Raider Ready” room.
3. Norman Martin reported that the university has purchased new software that will replace Academic Analytics. SciVal and PURE are two packages from Elsevier that are complimentary analytical packages. Dr. Brown passed out a memo from the Provost and VPR with more information regarding the new software tools.
4. Dr. Brown asked the chairs to go ahead and name the person from their department who will be serving with them for the 2019-20 academic year on the Strategic Planning and Visioning Committee, as he is wanting to start meeting soon to discuss our strategic plan. Those who will be serving are:

AAEC: Phil Johnson and Jaime Malaga

AE&C: Steve Fraze and Courtney Meyers

AFS: Mike Orth and Chance Brooks

LA: Eric Bernard and Jason Sowell

NRM: Mark Wallace and Robert Cox

PSS: Glen Ritchie and Eric Hequet

VS: Michael Ballou

DEV: Jane Piercy and Matt Williams

1. Julann asked the chairs about a new timeline for the award nominations. Things have become so hectic at the end of the spring semester it is hard for everyone to get their nominations in. We will look at moving the April deadline to June 1st for next year.
2. Faculty retreat topics were discussed. A few ideas that were mentioned were: CASNR Strategic Plan, Balancing Professional Life with your Personal Life (Work/Life Balance), and “Change” – moving forward and accepting new things. Most felt like we should talk about the strategic plan, and at least 2 hours should be dedicated to this. They also felt this would be a good topic to engage the advisory board in discussions during the advisory board meeting. They also felt that part of our strategic plan should focus on how to get the advisory board more engaged with the college. Discussion also ensued on collaboration research, and part of our strategic plan should be on how to engage other colleges to collaborate with us on research projects.
3. Dr. Brown reported that Dr. Bratcher and Dr. Akers will be working on implementing a new “Faculty Development Program.” More information on this will be forthcoming.