

CASNR MILE



**Texas Tech University
College of Agricultural Sciences and Natural Resources
Matador Institute of Leadership Engagement**

Internship Contract

Effective Fall 2017

NAME OF CASNR MILE MEMBER: _____

CONTRACTED INTERNSHIP INFORMATION

Semester of Internship: _____ Internship Course Number and Section: _____

Name of Internship Organization: _____

Name of Internship Position: _____

Internship Supervisor Name: _____ Supervisor Position: _____

Supervisor Signature: _____ Internship Start Date: _____

DEPARTMENT INFORMATION

CASNR Academic Department: _____ Advisor Name: _____

Advisor Signature: _____ Date: _____

Student Signature: _____ Date: _____

Your signature and completion of this form signifies you have read, understand, and commit to the expectations and completion of materials required to earn the MILE internship credit.

The CASNR MILE Program enhances students' internship experience by bringing together leadership engagement with professional development. Members of the CASNR MILE Program will observe leaders within the agricultural industry as they gain real-world experience in a professional setting. Students are likely to gain increased networking opportunities through the completion of their internship. Many internship experiences have the potential to lead to future opportunities within the organization that the internship occurs, or with other related organizations and professionals.

INTERNSHIP EXPECTATIONS

The internship must take place during the time that each student is an active MILE member. Internships completed prior to the start of the program will not count toward the MILE internship credit. Completion of the internship for MILE credit is not limited to a specific spring, summer, or fall semester. Internships can take place during any of the semesters in which the student is an active member of the MILE program.

CASNR DEPARTMENT INTERNSHIPS

Students must enroll in their respective 4000-level departmental internship through the approval of their advisor. The CASNR MILE internship credit will be an extension of each student's respective departmental internship.

****Your fulfillment and completion of the MILE internship requirements are independent of the required assignments and evaluations of your departmental internship.***

ENROLLING IN INTERNSHIP CREDIT COURSE

Students must enroll in their respective 4000-level departmental internship credit course in order to receive credit for participation in an internship. The MILE Leadership Engagement Certificate requires that all students complete at minimum of three (3) internship credit hours between the time they are accepted into the program and the conclusion of their last semester as an active MILE member.

Course Permit

To enroll in your departmental internship credit course, you must first receive a permit through the departmental office. Without a permit, you will not be able to register for the course. To do so, you must contact your advisor to request a permit. Once permitted, you may enroll in the course.

In-state and Out-of-state Sections

It is your responsibility to work with your academic department and advisor to ensure you are in the correct section of the internship course according to your in-state or out-of-state student status.

REQUIRED INTERNSHIP COMPONENTS

Students will be responsible for submitting the required internship course assessments/assignments as required by their respective academic departments. These requirements may be different for each department. In addition to students' academic department internship assignment requirements, each MILE Program member will submit the following to the MILE Program Director:

- **Initial Reflection** [Submitted before the start date of the internship]
Prior to the beginning of the internship, explain in full what leadership looks like in a professional position within an organization or company.
- **Leadership Reflection and Analysis** [Submitted at the completion of the internship]
 - Students will answer questions from the internship and how their experience correlates with leadership engagement in a position of a professional organization.
 - Who is a leader that you observed in the organization that you are interning with?
 - Describe the leadership style and qualities that that person possessed.
 - What is an example of leadership that you observed in your internship this week?
 - What type of leadership style and qualities does your supervisor display?
 - How was leadership reflected in your internship experience?
 - After completing the internship, what is your concept of leadership and how did that change from how you viewed leadership prior to your internship?