



# Design Leadership Alliance

## KLEINSCHMIDT AWARD SUBMISSION GUIDELINES

The following Guidelines are intended to give nominees a better understanding of the submission process as a whole, as well as to provide insight into the kinds of contributions that are important in this award.

Unlike other awards of the DLA, such as Design Awards and the Distinguished Alumnus, the Kleinschmidt Award does not have to go to an alumnus(a) of the Huckabee College. The Kleinschmidt Award is a way to honor those whose teaching, contributions, support, friendship and/or patronage have advanced the cause of architectural education at Texas Tech. Put another way, the Kleinschmidt awardee must have enhanced the strength (financial or otherwise) of the College, boosted the spirit of the College, or somehow perpetuated the College's architectural legacy. Anyone, from alumni, to faculty or staff, to donors, to special friends can and should be considered for the honor.

***There is no automatic carry-over of submissions from year-to-year. For an unsuccessful nominee to be reconsidered in following years, they must resubmit all nomination materials, even if those materials are unchanged from the previous year.***

These Guidelines are presented in hopes that they will help all nominees and nominators better understand the factors involved in the solicitation, evaluation, and selection of the Kleinschmidt Award. Please refer to the Frequently Asked Questions for further guidance.

In assembling a nomination submittal, it is important to note that nominees must demonstrate their significant contributions to the Texas Tech Huckabee College of Architecture by meeting all of the following criteria:

1. Nominee must be an individual, firm or organization that has exhibited extraordinary passion for advancing the goals of the Texas Tech University Huckabee College of Architecture.
2. Nominee must have made significant and lasting contributions to the College through service; teaching; leadership; gifts; or other unique means.
3. Nominee must be of such integrity, stature, and demonstrated ability that the faculty, staff, students, and alumni will take pride in, and be inspired by, their recognition.

# FREQUENTLY ASKED QUESTIONS

## ***DOES THE KLEINSCHMIDT AWARD ALWAYS GO TO AN INDIVIDUAL?***

No. The recipient can be an individual, firm, company or organization that exemplifies the criteria of the award.

## ***IS THE KLEINSCHMIDT AWARD INTENDED ONLY FOR ARCHITECTURE FACULTY?***

No, but faculty are among those who may be nominated and considered. Any individual or organization that has made significant and lasting contributions to the College through service; teaching; leadership; gifts; or other unique means is eligible.

## ***WHO CAN MAKE NOMINATIONS?***

Anyone can submit a nomination by filling out the Nomination Form and including the required information. Nominators should have extensive knowledge of the person or organization they are nominating.

## ***ARE UNSUCCESSFUL NOMINATIONS CARRIED OVER FROM YEAR-TO-YEAR?***

No. For an unsuccessful nominee to be reconsidered in following years, they must resubmit all nomination materials, even if those materials are unchanged from the previous year.

## ***WHY ARE THE SUBMISSION REQUIREMENTS SO SPECIFIC AND EXTENSIVE? WHY CAN'T THE NOMINEE SUBMIT THEIR NORMAL RESUME?***

The Kleinschmidt Award is one of the highest honors the Huckabee College of Architecture can bestow. The submission requirements are intended to be more rigorous than standard marketing or resume materials. This is in keeping with the singular prestige of the award itself.

## ***MAY A PERSON NOMINATE THEMSELVES FOR THIS AWARD?***

Self-nominations are not prohibited, as long as all submission requirements are met.

## ***HOW ARE RECIPIENTS OF THE KLEINSCHMIDT AWARD SELECTED?***

The selection of the honoree is made by a Jury appointed by the Design Leadership Alliance. The Jury is comprised of 3 to 5 individuals, at least one of whom must be a former recipient of the Distinguished Alumnus or Kleinschmidt Awards. Each year, the Jury is charged with reviewing submissions as received and, if merited, selecting honorees for the Distinguished Alumnus and Kleinschmidt Awards. The Jury's selections are forwarded to the DLA Dean's Circle for final acceptance.

## ***WHAT IS THE SUBMISSION TIMELINE?***

Calls for Nominations are typically distributed in May, with a submission deadline in August. See the individual Call for Nominations for exact dates in any given year.

## ***WHEN IS THE SELECTION MADE AND THE AWARD PRESENTED?***

The jury typically makes its selection in August or September. The honoree is notified as soon as possible thereafter. The Award is presented at the Texas Tech Huckabee College of Architecture Alumni Gathering in conjunction with the Texas Society of Architects Annual Conference in the fall.

## ***MY QUESTION IS NOT LISTED HERE. HOW CAN I RECEIVE AN ANSWER?***

Additional questions may be submitted by sending an email to [deirdre.odell@ttu.edu](mailto:deirdre.odell@ttu.edu).