



Registration Troubleshooting

Listed below are the most common restrictions and errors encountered during registration.

- **Advisor permission required:** Students must seek permission from the departmental advisor of the course (EX: ENGL 1301 – contact the English advisor)
- **Campus Restriction:** Courses/sections may be restricted to online or off-campus students only. If you are a Lubbock student, you are not permitted to take a course that is "campus restricted". All sections that begin with a "D" (ex. D01, D51, DC1) are online or offered only at TTU regional sites.
- **Class Restriction:** Students must have **completed** hours for classification specified. (Ex: junior/senior standing).
 - First-Year Student: 0-29 hours
 - Sophomore: 30-59 hours
 - Juniors: 60-89 hours
 - Seniors: 90 hours until completion
- **Duplicate:** Student is already registered for the course. Some courses allow duplicate registration but must first have approval from an academic advisor.
- **Exceeds credit hours:** Student is attempting to register for more credit than allowed.
 - Fall and Spring = 19 hours
 - Summer = 16 hours across the summer terms
- **Field of study:** Student is not declared in the specific major/minor/concentration
- **Full/Closed Class:** The class is full--no seats are currently available. Register for the waitlist if one is available. Students will be notified via email should a seat become available and will have 24 hours to enroll in the course. Seats may become available without notice, check the course regularly.
- **Level:** Student is not admitted for courses under that level of program. (EX: undergraduate trying to register for graduate level course)
- **Link error:** Some courses or lectures require discussion sections and/or a lab section. All must be registered for **at the same time**.
- **Major Restriction:** Some courses will only allow students within that major, minor, and/or concentration to register.
- **Prerequisite/Test Score Error:** Student has not completed a requirement that is required prior to the enrollment of the intended course. (Ex. ARCH 2351 is a prerequisite course to ARCH 2355). Prerequisite courses are listed in the course description; the course description can be found by clicking on the course title in the add/drop site and then selecting prerequisites on left in the Class Details.
- **Teaching department permission required:** Student cannot register without permission from the college/department that offers the course.
- **Time conflict:** The courses the student is attempting to register for are scheduled at the same time.