

Instructors:

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Professional Practice: Firm Management / Project Management

Location and time: *Tuesday evenings from 6:00pm – 8:50pm, Room 601, CoA (course taught in person with some online sessions via Zoom; course materials are in Blackboard.). Attendance will be taken. Please make sure you download this software prior to the start of class. Come to class each class period prepared to log into Zoom with your laptop.*

Office Hours: online via Zoom or BB Collaborate Ultra. (In person appointments available upon request. Scheduling an online appointment will serve the student best.)

MaryAlice Torres-MacDonald: Tuesday 2-5pm
Lesley Nall Washington: Tuesday, 12 noon – 3pm

Catalog Description: The principles and practice of architectural business including the discussion of professionalism, administration, management, legalities, and liabilities. Exploration of current, advanced, and complex processes for the delivery of architecture.

https://catalog.ttu.edu/preview_entity.php?catoid=13&ent_oid=1230

Course Description: This 3-hr course addresses the key principles and practices in the profession of architecture, including stakeholder roles, business practices, project management, legal responsibilities and professional conduct, including ethics. The course provides course material through recorded and live lectures and guest speakers. Attendance, whether in class (ARCH room 601) or via Zoom is noted on the syllabus and **Course Calendar**. (p. 10-11).

The key deliverables for this course include lecture quizzes (online), 2 exams, a Speaker Response based on guest speaker topics, and a final Professional Practice Assignment. The content of these deliverables represent learning outcomes (see p. 3).

Online platforms and tools:

All Course materials, assignments, and announcements are in **Blackboard** (see www.blackboard.ttu.edu for log in access to course). This online delivery system is free to students enrolled in the course. If you are unfamiliar with Blackboard, please use the online tutorials provided at: www.blackboard.ttu.edu. Correspondence with instructors takes place through Blackboard Email. Click "Class Email".

Blackboard Details:

- Should you need assistance with Blackboard, directly under the Blackboard log in icon is a Student Support link. If you are unfamiliar with Blackboard, you should go to this link first and familiarize yourself with the software. When logging into Blackboard, you sometimes need to use : 'ttu\' prior to your user name. If you have difficulty logging in, add this prefix. Go to: www.blackboard.ttu.edu and log into Blackboard 9 (Red button on right). Enter username and password and then click on the course title to access the course homepage. All students registered for the class will have access to the course. If you do not have access, you must first see the advising staff in the CoA to verify you are registered for the course, then notify the instructor of your status.
- If you are having problems with your access to the course, you must contact TLTC Help Desk 806-742-HELP. If you call the help desk for assistance – make sure you tell them you are a student in a 9.1 Blackboard class.
- Student is responsible for using the tutorials to learn to navigate the software for course use.
- **Student must check Blackboard course e-mail daily**, as updates on course information will be sent through the internal messages within Blackboard, not through TTU's email service. All course requirements will be conducted via the Blackboard website and with the use of Blackboard Collaborate Ultra. Note, some lectures may send the students to the Mediasite portal to view a lecture.
- **Student should check Blackboard course. Email daily**, as updates on course information will be sent through the Email messages within Blackboard, not through tech's email service. All course requirements will be conducted via the blackboard website and with the use of Blackboard Collaborate Ultra. Note, some lectures may send the student to the Mediasite portal to view a lecture.

Browser note to students:

- The new Blackboard 9.1 is compatible with most browsers. BUT - Install several browsers on your computer. Remember to clear your cache, history, and cookies. If you view lectures and cannot hear audio, please download multiple browsers. Firefox may be your solution, but I've found that it seems to depend on what the student has on their computer. For example, I have to use Chrome to view lectures in order to hear audio on my mac, but I have issues viewing other things in Blackboard and have to use Firefox or Safari for those. See related guide in Blackboard.
- If you still cannot hear the lectures or see the lectures, contact your instructors first. You may then be sent to reach out to IT Help Central at 806-742-HELP or email: ithelpcentral@ttu.edu, or www.depts.ttu.edu/helpcentral/request.php.

Live lectures may occur face-to-face or via **Zoom**. For online classes, please be prepared with adequate internet service. Download and have Zoom ready for use by first day of class, August 24, 2021.

Face to Face classes

1_ Room 601, CoA.

Means of Evaluation:**1_Deliverables+Deadlines**

A detailed course calendar can be found on pages 10-11 of this Syllabus

Week 1 – August 24 No Deliverables Due	Week 9 – October 19 Lecture 9 Quiz Due Lecture 10 Quiz
Week 2 – August 31 Lecture 1 Quiz Segments 1 & 2 Syllabus & Lecture Verification Form required Student Informational Form	Week 10 – October 26 Lecture 11 Quiz Lecture 12 Quiz
Week 3 – September 7 Lecture 2 Quiz	Week 11 – November 2 Lecture 13 Quiz
Week 4 – September 14 Lecture 3 Quiz Lecture 4 Quiz	Week 12 – November 9 No Deliverables
Week 5 – September 21 Lecture 5 Quiz	Week 13 – November 16 No Deliverables
Week 6 – September 28 Lecture 6 Quiz	Week 14 – November 23 Speaker Essay Exam #2
Week 7 – October 5 Lecture 7 Quiz Lecture 8 Quiz	Week 15 – November 30 Professional Practice Assignment
Week 8 – October 12 Exam #1	Tuesday, December 7 Final Exam Period for Pro Practice 7:30-10pm – No Final Exam in this graduate level course.

Methods of Assessment –

- Successful completion of all coursework by deadline noted
- Thoroughness and detail exhibited in coursework expressing a clear understanding of the topic and supported by evidence through response
- Accurate responses to all coursework submissions
- Ability to apply critical thinking skills in a discussion setting
- Respect of guest speakers through attention and interaction, as well as thoughtful and detailed response to speaker assignment
- Successful use of blackboard software for coursework deadline submissions and other coursework completion
- Daily checking of course email and announcements to stay abreast of all coursework notifications by instructor
- Level of participation in all aspects of the course both online and in-class.

Teaching Methods:

- Online lectures providing pause and repeat for reinforced learning. All recorded lectures available throughout the semester for resource use and reinforced learning application.
- Online lecture quizzes measuring retention, understanding and application of lecture material. Multiple choice questions covering primary topic of lecture material to reinforce learning concepts and application.
- Semester exams reinforce lecture material for a more comprehensive understanding of professional practice.
- Guest speaker sessions providing topic specific categories relating to the professional practice of architecture. Provides real-world application of course to the profession. Enables students to engage a variety of professionals. Selection of guest speakers provides diverse exposure to the profession and reinforces the commitment to continued growth of diversity in the profession.
- In class topic discussions to develop and reinforce course topic understanding and the practice of collaboration in a team setting.
- Course help sessions providing interaction with instructors in class and online. Reinforces course material applicable to professional practice and enables students to engage instructors throughout the semester to build continued knowledge.

STUDENT IS RESPONSIBLE FOR MAKING SURE COURSE WORK IS SUBMITTED TO BLACKBOARD BY VERIFYING SUBMISSION OF WORK.

All online submissions of coursework: the deadlines are firm and will not be adjusted. If you miss a deadline by even one minute, the system will not allow you to submit. For this reason, you are strongly advised to submit your work early to account for any system issues, lag time or any other unforeseen issues that may arise. You will be given more than sufficient time to complete all assignment work by the deadline. Adjusting deadlines due to student error requires additional setting changes on the part of the instructor that is time consuming and cumbersome. Please respect the process of online submission and meet your deadlines.

NOT VERIFYING THE SUBMISSION COULD LEAD TO AN INCOMPLETE SUBMISSION OR A FAILED SUBMISSION, WHICH WILL EARN YOU A ZERO ON THE ASSIGNMENT.

Textbooks and Reading Resources:

1. PRIMARY TEXT: The Architect's Handbook of Professional Practice, 15th Edition. American Institute of Architects. Wiley Press, 2014.

There are three digital copies through the TTU Main Library. Do not check these out so that others in this class can share access to these digital copies.

Various sources for access to a digital copy of your primary text. Other sources are available through a google search.

Digital Rental: https://www.ebooktestbank.com/product/the-architects-handbook-of-professional-practice-15th-edition-ebook-pdf/?gclid=CjwKCAjwj975BRBUEiwA4whRB2ibL2rWIKRxsxmsIn7FsBm3Nb3eY-HeDvcx3AcjDufxwh0uV61klZR0CHwiQAvD_BwE

Rental for Hardcopy:

<https://www.amazon.com/Architects-Handbook-Professional-Practice/dp/1118308824>

E-Book:

https://unibookmaster.com/product/ebook-the-architects-handbook-of-professional-practice-15th-edition/?gclid=CjwKCAjwj975BRBUEiwA4whRB096K4Ahq7bHQ8MtTU5dbIIICFCPOUFRz6wR7cTPnwXztzIL2-9BRhoCy3QQAvD_BwE

2. Spector, Thomas and Damron, Rebecca. How Architects Write. Taylor & Francis, 2012. (to be used as a help guide in all independent coursework)
3. Hensel, Michael U, and Nilsson Fredrik. "The Changing Shape of Practice: Integrating research and design in architecture". Routledge, New York, NY, 2016.
4. A variety of topic specific readings and video sources selected each semester as a course resource are provided through the online course. See Blackboard Source List under "Resources" folder in Blackboard Course Online. Student will have open access to these supplements.

Attendance Policy:

- Students are required to adhere to the CoA attendance policy of no more than 3 absences in order to be eligible for passing standing in the course. 4 absences is cause for failure of this course.
 - o Possible exceptions to are cases of illness.
- All sessions (unless noted as optional) MUST be attended unless otherwise noted.
- Attendance will be taken each class.
- There will be no recordings of the speaker sessions unless you have an SDS accommodation.

Grading:

1000 max total course points converted to 100-point scale. Please see note on page 4 regarding assignment submission. ***No Bonus credit will be given in this graduate level course.**

1 – Participation. 100 pts 10%

50 pts for participation in class and in course activities. We expect you to attend class and contribute in class. If you attend all classes (except for excused absences) and participate regularly in activities, you will receive full points. If you miss class and do not participate or scarcely participate in discussion during the semester, you will not receive full points.

50 pts for specific participation related to Guest Speaker sessions and Essay. There will 4 guest speaker sessions this semester noted on your calendar. You are required to ask a question to the speaker in each session. 40 points are available for participation (10 per session). Then, you will submit a written essay addressing a prompt for the speaker session you found most interesting. This is worth 10 points. Your essay must be thorough, thoughtful, free of grammatical errors, and written in detail to support the prompt to earn full points.

2 - Lectures Quizzes: (250 pts) 25%

Lecture viewing is followed by a Lecture Quiz. Each question is worth 2 points with 5-10 questions per quiz. Each quiz is taken online via Blackboard. Some quizzes have two segments corresponding with their lecture. For text of lectures, click closed captioning. You will have as much time as you need to complete your quiz and you are encouraged to review your lecture for quiz support as needed. You can do this by opening another browser window and reviewing the lecture as you complete your quiz. You will only be given one chance to take your quiz so please make sure you do review your lecture material, and take notes (reminder - you can click "cc" for closed caption to see text in lecture).

3 - Exams – (200 pts each = 400 pts) 40%

Two (2) exams (200 points each) covering on-line lectures, in-class lectures, discussion sessions, readings and speaker topics.

4 - Professional Practice Assignment: (250 pts) 25%

You will be given a project that requires you to synthesize and apply your learning in this course. This will be a written exercise and you will have 4 weeks to complete it.

NAAB Criteria Met:

2020 NAAB Program Criteria (PC)

<https://www.naab.org/wp-content/uploads/2020-NAAB-Conditions-for-Accreditation.pdf> (p. 5)

The following Program Criteria are addressed within the course:

PC.1_Career Paths

PC.6_Leadership & Collaboration

PC.8_Social Equity & Inclusion

The following Student Criteria are addressed within the course:

Student Criteria (SC) Student Learning Objectives & Outcomes

SC.2_Professional Practice

SC.3_Regulatory Context

University Required Statements and Policies:

Face Covering Policy: As of May 19, 2021, face coverings are now optional in TTU facilities and classrooms, and all other COVID-19 campus protocols have been lifted. It is highly recommended that those who have not been vaccinated for COVID-19 wear face coverings to help prevent the spread of the virus.

Seating Charts and Social Distancing: There is no longer a mandated social distancing protocol for classroom seating, but diligence is encouraged when indoors and not wearing masks. A seating chart might be used in the classroom to facilitate attendance, class interactions and other in-class engagement activities.

Illness-Based Absence Policy:

In the interest of your own health and safety as well as the health and safety of your instructors and classmates, you are encouraged not to attend face-to-face class meetings or events if you feel ill. In the event of an illness that will require absence from this class for more than one week, you must notify the Associate Dean for Academic Affairs, Kuhn Park. The dean's office will inform your instructors. In case of class absences because of a brief illness, you must inform us directly. Other information related to illness can be found in the Student Handbook. https://www.depts.ttu.edu/dos/docs/2020_2021_Handbook.pdf In the event you are exposed or have COVID-19, please following reporting guidelines here: <https://www.depts.ttu.edu/studentaffairs/SACOV19.php>.

In-Person Office Hours: Office hours will be offered via Zoom at the above stated times. However, for any requested in-person meetings, masks are optional at TTU but welcome and highly recommended in

effort to curb the spread of COVID-19. Masks will be made available if you have forgotten yours. Social distancing during the meeting will also be expected.

Personal Hygiene: We all should continue to practice frequent hand washing, use hand sanitizers after touching high-touch points (e.g., door handles, shared keyboards, etc.), and cover faces when coughing or sneezing.

Potential Changes: The University will follow CDC, State, and TTU System guidelines in continuing to manage the campus implications of COVID-19. Any changes affecting class policies or delivery modality will be in accordance with those guidelines and announced as soon as possible.

ADA Statement:

Any student who, because of a disability, may require special arrangements in order to meet the course requirements should contact the instructor as soon as possible to make any necessary arrangements. Students should present appropriate verification from Student Disability Services during the instructor's office hours. Please note: instructors are not allowed to provide classroom accommodations to a student until appropriate verification from Student Disability Services has been provided. For additional information, please contact Student Disability Services in West Hall or call 806-742-2405. Students must request accommodations by notification to their instructor. Instructor will verify SDS has sent email notifying of student's need for accommodations if requested by student.

Academic Integrity Statement:

Academic integrity is taking responsibility for one's own class and/or course work, being individually accountable, and demonstrating intellectual honesty and ethical behavior. Academic integrity is a personal choice to abide by the standards of intellectual honesty and responsibility. Because education is a shared effort to achieve learning through the exchange of ideas, students, faculty, and staff have the collective responsibility to build mutual trust and respect. Ethical behavior and independent thought are essential for the highest level of academic achievement, which then must be measured. Academic achievement includes scholarship, teaching, and learning, all of which are shared endeavors. Grades are a device used to quantify the successful accumulation of knowledge through learning. Adhering to the standards of academic integrity ensures grades are earned honestly. Academic integrity is the foundation upon which students, faculty, and staff build their educational and professional careers. [Texas Tech University ("University") Quality Enhancement Plan, Academic Integrity Task Force, 2010]

Cheating is also included in the Texas Tech University Catalog and is defined as, "Dishonest behavior on examinations and quizzes or on written assignments, illegal possession of examinations, the use of unauthorized notes during and examination or quiz, obtaining information during an examination from the examination paper or otherwise from another student, assisting others to cheat, alterations of grade records, illegal entry to or unauthorized presence in an office are instances of cheating. Student may not copy any portion of this course in any manner without consent from the instructor. Student (past or present) may not share content with any other student or entity. The course material is for academic purposes only. Working with another student to complete an assignment (unless specified in an assignment) or utilizing another's work is considered cheating in this course.

Plagiarism: Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore any student who fails to give credit for quotations or an essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from the themes, report or other writings of a current or past student, is guilty of plagiarism.

As defined by the Student Affairs Handbook, a plagiarism violation includes, but is not limited to: 1) the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment, 2) the acknowledged use of materials prepared by another person or agency engaged in the

selling of term papers or other academic materials, and 3) sources of information must be acknowledged in an appropriate manner. Plagiarizing work (design, drawings, etc...) or submitting work which is not your own will result in an "F" grade for the semester. See Part IX, Section E of the Student Affairs Handbook.

RELIGIOUS HOLY DAY STATEMENT:

"Religious holy day" means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code §11.20. A student who intends to observe a religious holy day should make that intention known in writing to the instructor **prior to** the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence. A student who is excused may not be penalized for the absence; however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

DISCRIMINATION, HARASSMENT, AND SEXUAL VIOLENCE STATEMENT:

Texas Tech University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from gender and/or sex discrimination of any kind. Sexual assault, discrimination, harassment, and other [Title IX violations](#) are not tolerated by the University. Report any incidents to the Office for Student Rights & Resolution, (806)-742-SAFE (7233) or file a report online at titleix.ttu.edu/students. Faculty and staff members at TTU are committed to connecting you to resources on campus. Some of these available resources are: TTU Student Counseling Center, 806- 742-3674, <https://www.depts.ttu.edu/scc/>(Provides confidential support on campus.) TTU 24-hour Crisis Helpline, 806-742-5555, (Assists students who are experiencing a mental health or interpersonal violence crisis. If you call the helpline, you will speak with a mental health counselor.) Voice of Hope Lubbock Rape Crisis Center, 806-763-7273, voiceofhopelubbock.org (24-hour hotline that provides support for survivors of sexual violence.) The Risk, Intervention, Safety and Education (RISE) Office, 806-742-2110, <https://www.depts.ttu.edu/rise/> (Provides a range of resources and support options focused on prevention education and student wellness.) Texas Tech Police Department, 806-742- 3931,<http://www.depts.ttu.edu/ttpd/> (To report criminal activity that occurs on or near Texas Tech campus.)

Student Handbook 2020-21:

The Student Handbook is available at: <https://www.depts.ttu.edu/dos/handbook/>
Students are expected to comply with all requirements included in the General Purpose, Code of Student Conduct and Community Policies sections. Students are responsible for compliance with all aspects of the TTU Student Handbook.

Student Resolution Center:

The Student Resolution Center is available to assist student services in conflict coaching, mediation, facilitation, training related to a variety of student issues noted on their website at: <http://www.depts.ttu.edu/studentresolutioncenter/complaints.php>.
Phone at: 806-742-SAFE.

CIVILITY IN THE CLASSROOM STATEMENT:

Texas Tech University is a community of faculty, students, and staff that enjoys an expectation of cooperation, professionalism, and civility during the conduct of all forms of university business, including the conduct of student–student and student–faculty interactions in and out of the classroom. Further, the classroom is a setting in which an exchange of ideas and creative thinking should be encouraged and where intellectual growth and development are fostered. Students who disrupt this classroom mission by rude, sarcastic, threatening, abusive or obscene language and/or behavior will be subject to appropriate sanctions according to university policy. Likewise, faculty members are expected to maintain the highest standards of professionalism in all interactions with all constituents of the university (www.depts.ttu.edu/ethics/matadorchallenge/ethicalprinciples.php).

LGBTQIA SUPPORT STATEMENT:

We identify as allies to the lesbian, gay, bisexual, transgender, queer, intersex, and asexual (LGBTQIA) community, and we are available to listen and support you in an affirming manner. We can assist in connecting you with resources on campus to address problems you may face pertaining to sexual orientation and/or gender identity that could interfere with your success at Texas Tech. Please note that additional resources are available through the Office of LGBTQIA within the Center for Campus Life, Student Union Building Room 201, www.lgbtqia.ttu.edu, 806.742.5433. Within the Center for Campus Life, the Office serves the Texas Tech community through facilitation and leadership of programming and advocacy efforts. This work is aimed at strengthening the lesbian, gay, bisexual, transgender, queer, intersex, and asexual (LGBTQIA) community and sustaining an inclusive campus that welcomes people of all sexual orientations, gender identities, and gender expressions.

Retention and Use of Student Work Consent

By taking this course, you give the College of Architecture and Texas Tech University, and/or Texas Tech University System (herein, "Texas Tech") the absolute right and unrestricted permission to collect, use, publish, reproduce, edit, exhibit, project, display and/or copyright work created by me during the course of my education at Texas Tech, through any form (print, digital, physical model, broadcast or otherwise) at any campus or elsewhere, for art, advertising, future accreditation, visiting committees, recruitment, marketing, fund raising, publicity, archival or any other lawful purpose.

FALL 2021_SEMESTER CALENDAR_ARCH 5392 PRO PRACTICE

<p>AUGUST</p> <p>Week 1_Tuesday_August 24 Course Begins in Room 601, CoA. (6:00-8:00pm)</p> <ul style="list-style-type: none">• Introduction of Instructors• Review of Course Syllabus / Course Overview <p>ASSIGNMENT(S)</p> <ul style="list-style-type: none">• View Lecture 1, Segments 1 & 2- Quiz Due next week for Segments 1 & 2• Complete Syllabus & Lecture Verification Form due next week• Complete Student Information Form due next week <p>Week 2_Tuesday_August 31 Class Online as Help Session (6:00-8:00pm)</p> <ul style="list-style-type: none">• Attendance optional <p>DUE TODAY by 11:59pm:</p> <ul style="list-style-type: none">• Lecture 1 Quiz Segments 1 & 2• Syllabus & Lecture Verification Form required• Student Informational Form <p>ASSIGNMENT(S)</p> <ul style="list-style-type: none">• View Lecture 2 - Quiz Due next week <p>SEPTEMBER</p> <p>Week 3_Tuesday_September 7 Lecture & Discussion on AXP and ARE – (online via Zoom) Participation grade given</p> <p>DUE TODAY:</p> <ul style="list-style-type: none">• Lecture 2 Quiz <p>ASSIGNMENT(S)</p> <ul style="list-style-type: none">• View Lecture 3 - Quiz Due next week• View Lecture 4 - Quiz Due next week <p>Week 4_Tuesday_September 14 Class in Rm 601, CoA (6:00-8:00pm) Class Online GUEST SPEAKER 1_Frank Marquez / 3-Design (6:00-8:00pm)</p> <p>DUE TODAY:</p> <ul style="list-style-type: none">• Lecture 3 Quiz• Lecture 4 Quiz <p>ASSIGNMENT(S)</p> <ul style="list-style-type: none">• View Lecture 5 - Quiz Due next week	<p>Week 5_Tuesday_September 21 Class (6:00-8:00pm) – Location TBD GUEST SPEAKER #2_Amy Moen / HOK</p> <p>DUE TODAY:</p> <ul style="list-style-type: none">• Lecture 5 Quiz <p>ASSIGNMENT(S)</p> <ul style="list-style-type: none">• View Lecture 6, Segments 1 & 2 - Quiz Due next week <p>Week 6_Tuesday_September 28 Class Online (6:00-8:00pm) Lecture & Discussion on legal issues – Participation grade given</p> <p>DUE TODAY:</p> <ul style="list-style-type: none">• Lecture 6 Quiz <p>ASSIGNMENT(S)</p> <ul style="list-style-type: none">• View Lecture 7 - Quiz Due next week• View Lecture 8 - Quiz Due next week• Read DEI Readings for next week <p>OCTOBER</p> <p>Grad 1st year and Topical Mid-Term Studio Reviews – October 4</p> <p>Week 7_Tuesday_October 5 Class in 601, CoA (6:00-8:00pm) Lecture & Discussion on Diversity/Equity/Inclusion – Participation grade given</p> <p>DUE TODAY:</p> <ul style="list-style-type: none">• Lecture 7 Quiz• Lecture 8 Quiz <p>ASSIGNMENT(S)</p> <ul style="list-style-type: none">• Exam #1 Posted Online in Blackboard <p>Week 8_Tuesday_October 12 No Class – Exam Due by 11:59pm</p> <p>DUE TODAY:</p> <ul style="list-style-type: none">• Exam #1 <p>ASSIGNMENT(S)</p> <ul style="list-style-type: none">• View Lecture 9 - Quiz Due next week• View Lecture 10 - Quiz Due next week
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Week 9_Tuesday_October 19

Class Online (6:00-8:00pm) GUEST SPEAKER #3_Janis Brackett / Kriksey Architecture

DUE TODAY:

- Lecture 9 Quiz
- Lecture 10 Quiz

ASSIGNMENT(S)

- View Lecture 11 - Quiz Due next week
- View Lecture 12 - Quiz Due next week

Week 10_Tuesday_October 26

Class in Rm. 601, CoA (6:00-8:00pm) Lecture & Discussion on leadership and collaboration – Participation grade given

DUE TODAY:

- Lecture 11 Quiz
- Lecture 12 Quiz

ASSIGNMENT(S)

- View Lecture 13 - Final Quiz Due next week
- Complete Reading for next weeks Lecture Discussion

NOVEMBER

Week 11_Tuesday_November 2

Class in Rm 601, CoA (6:00-8:00pm) Lecture & Discussion – Ethics / AIA Code of Conduct

DUE TODAY:

- Lecture 13 Quiz

ASSIGNMENT(S)

- Professional Practice Assignment – Due November 30th

Week 12_Tuesday_November 9

Class Online (6:00-8:00pm) GUEST SPEAKER #4_TBD

DUE TODAY:

- Nothing

ASSIGNMENT(S)

- Speaker Assignment Essay Distributed

Grad Final Studio Reviews – Nov. 12

Week 13_Tuesday_November 16

Class Online (6:00-8:00pm) Lecture & Discussion- Participation required

DUE TODAY:

- Nothing Due Today

ASSIGNMENT(S)

- Exam #2 Distributed in Blackboard and due next week

Week 14_Tuesday_November 23

Class Online (6:00-8:00pm) in advance of Holiday – Attendance Optional -Q & A on Professional Practice Assignment due on Nov. 30

DUE TODAY:

- Submission of Speaker Essay
- Exam #2

Thanksgiving Break – Nov 24 – 28

Week 15_Tuesday_November 30

Class Online (6:00-8:00pm) Last Day of Class

DUE TODAY:

- Professional Practice Assignment Due

DECEMBER

Tuesday, December 7 No Class; No final exam

Graduating Students Grades Due – Dec. 9

Commencement – Dec. 10 & 11

Final Grades Due – Dec. 13