



TEXAS TECH UNIVERSITY

College of Arts & Sciences™

## Graduation Reminders

- All courses in a student's **major, minor, concentration and adjunct courses** require a grade of **C or higher**. A **2.0 TTU GPA** is required for graduation.
- Per **TTU policy**, you are required to be **active in your semester of graduation**. This requirement may be satisfied by **enrollment in at least one for-credit hour** or **payment of a non-refundable activation fee**.
- **Honors** are awarded based on a student's **Pure TTU GPA** (no adjustments for grade replacement). A student must also have **48 earned hours** from **TTU**. TTU hours **exclude** credit earned through CLEP, AP, SAT, IB, FLP, affiliated study abroad and all transfer work from other institutions. Honors cords can be purchased from the bookstore with a letter from the Dean's Office, which is sent to the student's TTU email address **approximately 2 months before the ceremony**.
- Please notify your Academic Analyst if you have any changes to your **diploma name or address** in your semester of graduation.
- You will receive an **email** from Arts & Sciences with detailed information about the Commencement ceremony **approximately 2 months prior to graduation**. All other information about Commencement can be found at the following link <http://www.depts.ttu.edu/provost/commencement/>.
- Be aware that you will **not be contacted** by email or phone once grades post unless you have an **insufficient grade or an honors change**. With the volume of students in Arts & Sciences we cannot contact every student to notify them that they will graduate.
- If you make one or more **insufficient grades** in your semester of graduation, contact your Academic Analyst **immediately** once the grade has posted to get information about possible participation in the ceremony.
- If you plan to **participate** in the **Commencement ceremony**, be sure to **register** for the ceremony by responding to the email that is sent from the TTU Commencement Committee during the semester of graduation. Visit with the campus bookstore to purchase cap, gown, stole, and tassel. Caps cannot be decorated. Please arrive at the United Supermarkets Arena 1 to 1.5 hours before the ceremony.
- Changes to your major may not be made after the 12<sup>th</sup> class day in your semester of graduation. Changes to your minor or concentrations may not be made after the last class day of the term. Any changes after this date are subject to review and approval by your Academic Dean's Office.
- Your **Dean's Office Analyst** is the only person that can clear you for graduation.