

TTU Office of the Provost and Senior Vice President 2020-2021 College of Arts & Sciences Planning Calendar

DUE DATE

FALL 2020

September 4 (Friday)	Horn Professor Nominations due to Dean's Office
September 7 (Monday)	Official University Holiday: Labor Day
September 8 (Tuesday)	Chancellor's Council Distinguished Teaching Award nominations due to Dean's Office Chancellor's Council Distinguished Research Award nominations due to Dean's Office
September 14 (Monday)	Chairs Meeting
September 14 (Monday)	Faculty Development Leave Applications due to Dean's Office
September 17 (Thursday)	Teaching Academy Induction Ceremony
September 18 (Friday)	John M. Burns Conference, hosted by the Teaching, Learning, and Professional Development Center, Virtual Event
September 21 (Monday)	2020-21 Consulting and Outside Employment forms due to Dean's Office

October 1 (Thursday)	Chancellor's Council Distinguished Teaching Award Nominations due to the Office of the Provost (OP 32.13) Chancellor's Council Distinguished Research Award Nominations due to Office of the Vice President for Research (OP 32.21) Paul Whitfield Horn Professor Nominations due to the Office of the Provost (OP 32.09) Degree Program and non-academic assessment deadline
October 5 (Monday)	Faculty Development Leave applications for 2020-21 due to Office of the Provost (OP 32.29)

October 7 (Wednesday)	President's Faculty Book Award submissions due to Office of the Provost (2019 copyright year) <u>OP 32.24</u>
October 12 (Monday)	<p>Chairs Meeting</p> <p>2020-21 Consulting and Outside Employment forms due to Office of Provost <u>OP 32.07</u></p>
October 16 (Friday)	<p>Board of Regents Meeting</p> <p>Changes to prefixes, prerequisites, corequisites, course numbers, credit/contact hours, modality, and deletions for Spring and Summer 2021 courses must be at the Academic Council stage of Curriculog</p>
October 16 (Friday)	Promotion and Tenure Dossiers due to Dean's Office
October 19 (Monday)	<p>Faculty Nominations (unlimited) due to Dean's Office: Spencer A. Wells Faculty Award Hemphill-Wells New Professor Excellence in Teaching Award Faculty Distinguished Leadership Award</p> <p>College Nominations for the Barnie E. Rushing Jr. Faculty Distinguished Research Awards due to Dean's Office</p> <p>Nominations for Arts & Sciences Research and Teaching Awards due to the Dean's Office</p>
October 30 (Friday)	Piper Professor Nominations due to Office of the Provost

November 9 (Monday)	<p>Faculty nominations (unlimited) due to Office of the Provost:</p> <ul style="list-style-type: none"> *Spencer A. Wells Faculty Award *Hemphill-Wells New Professor Excellence in Teaching Award *Faculty Distinguished Leadership Award <p>College nominations for the Barnie E. Rushing, Jr. Faculty Distinguished Research Awards due to OI&R</p>
TBD	Lawrence Schovanec Teaching Development Scholarship Applications due to Teaching Academy

November 9 (Monday)	Chairs Meeting
November 17 (Tuesday)	Tenure Academy, hosted by the Teaching, Learning, and Professional Development Center, at TLPDC, Room 151, 1:00 pm-5:00 pm
November 19 (Thursday)	Tenure and Promotion dossiers due to Office of the Provost
November 25-Nov. 29 (Wed-Sun)	Official University Holiday: Thanksgiving

December 2 (Wednesday)	Last Day of Classes
December 3 (Thursday)	Individual Study Day
December 4 (Friday)	Faculty Emeritus nominations due to Office of the Provost (OP 10.07)
December 4-9	Final Examinations
December 10-11 (Thursday-Friday)	Board of Regents Meeting
December 10 (Thursday)	Noon, Grades due for Graduating Seniors
December 11-12	Commencement: details TBA
December 14 (Monday)	Chairs Meeting
December 14 (Monday)	5:00 pm, Final Grades Due
December 23-31	Official University Holiday: Winter Break

DUE DATE	SPRING 2021
January 1 (Friday)	Official University Holiday: New Year's Day
January 4 (Monday)	Faculty Retirement Notifications due to Office of the Provost
January 11 (Monday)	Faculty on Duty Chairs Meeting

January 12 (Tuesday)	New Faculty Orientation, hosted by the Teaching, Learning, and Professional Development Center, Museum of Texas Tech University, 8:00 am-3:00 pm.
January 13 (Wednesday)	Classes Begin
January 14 (Thursday)	<p>Nominations for the following teaching and research awards due to Dean's Office:</p> <p style="padding-left: 40px;">President's Academic Achievement Award President' Excellence in Teaching Award Alumni Association New Faculty Award</p> <p>President's Excellence in Commercialization Award nominations due to the Dean's Office</p>
January 18 (Monday)	MLK Day, University Holiday
January 29 (Friday)	<p>Teaching Academy Departmental Excellence in Teaching Award applications due to Teaching Academy</p> <p>Dean's nominations for the following awards due to Office of the Provost:</p> <p style="padding-left: 40px;">*President's Academic Achievement Award *President's Excellence in Teaching Award *Alumni Association New Faculty Award</p>

February 5 (Friday)	President's Excellence in Commercialization Award nominations due to OI&R
February 8 (Monday)	Chairs Meeting
February 12 (Friday)	Integrated Scholars Nominations due to Office of the Provost
February 15 (Monday)	<p>Nancy J. Bell Faculty Excellence in Mentoring nomination due to Graduate School</p> <p>President's Emerging Engaged Scholarship Award nominations due to the Office of University Outreach and Engagement</p> <p>President's Excellence in Engaged Scholarship Award nominations due to the Office of University Outreach and Engagement</p>

February 19 (Friday)	Provost's Institutional Effectiveness Excellence Award nominations due to Office of the Provost
February 25-26 (Thursday-Friday)	Board of Regents Meetings
February 26 (Friday)	Changes to existing Communication Literacy plans must be launched in Curriculog.

March 5 (Friday)	Advancing Teaching and Learning Conference, hosted by the Teaching, Learning, and Professional Development Center, Virtual Event
March 8 (Monday)	Chairs Meeting
March 12 (Friday)	Changes to prefixes, prerequisites, corequisites, course numbers, credit/contact hours, modality, and deletions for Fall 2021 courses must be at the Academic Council stage of Curriculog
TBD	Teaching Academy New Member applications due to Teaching Academy
TBD	Faculty Honors Convocation
March 13-21 (Sat-Sun)	Official University Holiday: Spring Break

April 5 (Monday)	No Classes
April 12 (Monday)	Chairs Meeting

May 4 (Tuesday)	Last Day of Classes
May 5 (Wednesday)	Individual Study Day
May 6-11	Final Examinations
May 10 (Monday)	Chairs Meeting
May 12 (Wednesday)	Noon, grades due for Graduating Seniors

May 13-14
(Thursday-Friday) Board of Regents Meetings

May 14-15 Commencement: details TBA

May 17 (Monday) 5:00 pm, Final Grades Due

May 31 (Monday) Official University Holiday: Memorial Day

June 1 (Tuesday) Faculty on Duty Summer I

June 2 (Wednesday) Classes Begin Summer I

June 14 (Monday) Chairs Meeting

July 1 (Thursday) Last day of classes—Summer I

July 2-3 (Fri-Sat) Final examinations

July 4 (Sunday) Independence Day

July 5 (Monday) 5:00 pm, Final Grades Due

Faculty on Duty Summer II

July 6 (Tuesday) Classes Begin Summer II

July 12 (Monday) Chairs Meeting

August 4 (Wednesday) Last Day of Classes

August 5-6 (Thur-Fri) Final Examinations for Summer II

August 9 (Monday) 5:00 pm, Final Grades

August 9 (Monday) Chairs Meeting