

**Texas Tech University
College of Arts and Sciences
Committee on Academic Programs
(ASCAP)**

**Minutes
Meeting of February 2, 2004**

The Arts and Sciences Committee for Academic Programs convened a called meeting at 3:00 p.m. on February 2, 2004 in Holden Hall 129 to consider a set of 33 course proposals from the Department of Classical and Modern Languages and Literatures. Committee members present were Desens, Geryk, Holaday, Massey-Stokes, Troyansky, and Stewart (Chair). Member Curzer was excused. Member Weinberg is on developmental leave for the semester. No department representatives appeared.

As committee awaited the anticipated arrival of one or more department representatives, several points were raised for the department to address in preparation for future consideration of the proposals:

1. What are recent, current, and projected enrollments in the non-Spanish language courses?
2. Who is expected to teach the newer offerings (Arabic, ASL, Chinese) and are they SACS certifiable to teach in the respective language?
3. Revise many of the justification statements so that they are more content-relevant and student oriented (rather than, simply, "Course currently offered as [such and such]" which is uninformative).
4. A variety of title formats is used for what is essentially the same type and level of course across different languages. Consider using a uniform title format. Thus, instead of "Beginning Course in ASL I" and "Beginning Course in Arabic I" consider "Beginning ASL I" and "Beginning Arabic I," and so on for courses at each level. Similarly, for the 1507's and 1607, consider dropping "First Year" and using merely "Intensive German," etc.
5. Regarding GERM 1507 and RUSN 1507, explain how a full year (two semesters) of material normally taught for 10 credit hours (based on 10 contact hours/week each semester) can be taught for only 5 hours credit based on 5 contact hour/week in one semester.

As no one from the department had appeared by 3:30 (a reminder call was placed to the department at approximately 3:07), the meeting was adjourned. The 33 proposals will be considered in order as future meeting agendas permit.