

TechASM Publishing Fund Request Form

Name:

Journal Title:

Article Title:

Volume/Issue #:

Date submitted:

Has it been accepted? ☐ Yes ☐ No

If accepted, publishing date:

Paid ASM member: ☐ Yes ☐ No

ASM member #:

Required service hours completed: ☐ Yes ☐ No

Required meetings attended: ☐ Yes ☐ No

Reason(s) for not completing hours/meetings, if valid?

TOTAL COST OF PUBLISHING:

Are you requesting any funding from any other sources (i.e. Graduate School, Biology Department)? If so, please list these source(s) and amount(s) requested below:

Additional Funding Source	Amount requested	Amount received

Total Amount of Request from TechASM:

Individual's signatures

Date

Email:

-----to be filled by TechASM officers-----

Total Amount given from TechASM:

ASM President Approval Signature

Date

ASM Treasurer Approval Signature

Date

ASM Faculty Advisor Approval Signature

Date

Dr. Catherine Wakeman

Receipts or copies of receipts must be given with this form for ANY REIMBURSEMENT.

The application will be processed within 2-5 business days after which you can collect a PO from the Biology Main Office.