



BURKHART CENTER FOR AUTISM EDUCATION & RESEARCH

TEXAS TECH
College of Education

Connections for Academic Success and Employment (CASE) Application

Thank you for your interest in CASE. In order to ensure that your application is complete, please make certain that you have completed the following in addition to this form:

1. Apply and be accepted to Texas Tech University or South Plains College.
2. Complete the CASE Application (this form) and email to applyCASE.educ@ttu.edu.
3. Gather the following supporting documentation:
 - A copy of your college acceptance letter (to TTU or SPC)
 - A copy of your most recent, completed, psychological assessment or most recent IEP/FIE documentation (within the last 3 years)
 - Unofficial transcripts(s) from high school and any previous college(s)/university(ies).
 - Two Letters of Recommendation Forms from former teachers, employers, or other significant individuals (other than relatives) who have known you for at least one year. Students should download and send the following documents to the two people they wish to complete a Letter of Recommendation Form (Download the CASE Letter of Recommendation) Please note: In requesting an individual to submit a Letter of Recommendation you waive your rights to see the Letter of Recommendation submitted on your behalf. The responses will only be shared with CASE faculty and staff.
 - Submit documentation verifying your registration with Student Disability Services, to include the name of your assigned representative. This can be an email received from your SDS representative, or official letter/email indicating completion of registration.
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4. Submit the CASE Application (this form) and supporting documents to applyCASE.educ@ttu.edu.

Please Note: You will be contacted for an official interview once the CASE application and supporting documentation have been received. Students applying for the CASE program will be reviewed holistically based upon their completed application.

Personal Information

Name

Last

First

Middle

Preferred/Alternate Name

Ethnicity

Gender

Date of Birth

Current Address

Street/P.O

City

State or Country

Zip

Home phone

Cell Phone

Personal email address

Year you graduate(d) high school

Did your high school provide you a transition plan?

Parental/Guardian Information

Parent/Guardian 1 Name

Last

First

Cell Phone Number

Personal Email

Parent/Guardian 1 Address (if different from applicant)

Street/P.O

City

State or Country

Zip

Parent/Guardian 2 Name

Last

First

Cell Phone Number

Personal Email

Parent/Guardian 2 Address (if different from applicant)

Street/P.O

City

State or Country

Zip

Planned Education Information

Please fill out the following information for only the school you plan to attend

_____ Texas Tech University (TTU)

_____ South Plains College (SPC)

Date accepted to TTU or SPC	
When do you plan to enroll and attend	
Are you currently registered with Student Disability Services (SDS)?	
If yes, what is the name of your counselor?	
Are you registered with the TECHniques Center (TTU) or STAR Center (SPC)?	

If yes, what is the name of your contact or counselor?	
Have you chosen a major?	
If yes, what is your major?	

Employment Information

Are you currently registered with Texas Workforce Commission – Vocational Rehabilitation Services (TWC-VR)?

☐ Yes

☐ No

If **yes**, what is the name and email address of your TWC-VR Counselor?

Name

email

If **no**, would you like more information about TWC-VR services?

☐ Yes

☐ No

What transportation will you be using while on campus? *(select all that apply)*

☐ Operates own vehicle (car)

☐ Operates own vehicle (bike)

☐ Uses city bus/cab independently

☐ Uses Uber/Lyft independently

☐ Family/friends provide transportation

Post-Degree Aspirations

What are your aspirations after you complete your degree? (1,000 character short answer limit)

Prior/Current Educational/Vocational Experiences

What colleges/universities have you previously attended or are you currently attending?

College/University Name	City, State, Country (if not US)	Start date	Last date attended (or present)

What, if any, adult support services are you receiving? (TWC-VR, vocational/living skills classes, etc.)

Agency	Type of service	Start date	End date

What, if any, employment or volunteer experience have you had?

Employer/Organization	Job title	Start date	End date

Have you ever been convicted (or adjudicated) of a public offense?

☐ Yes
☐ No

If yes, please explain:

Medical History

What is your documented diagnosis as stated from your psychological evaluation or medical report?

Do you take any prescription medications?

☐ Yes
☐ No

If yes, what are their names and dosages?

Who is your primary care physician?

Name

Phone number

Additional Information

How did you hear about the CASE Program?

Who filled out the majority of this application?

Name

Relationship to applicant (if self, put self)

Confirmation/Submission

Please initial next to each statement stating that you have read and understand each agreement.

Initials	Agreement
	CASE is a program designed to provide support for students with developmental disabilities, including autism spectrum disorders (ASD), in their pursuit of an academic degree or certification that will lead to a student's employment and career goals. Students are expected to meet the same expectations and criteria of any other student attending TTU or SPC. This means you as a student must complete all required coursework and meet the technical requirements of your selected program.
	Due to the nature of the work involved in a selected career, certain conditions may prohibit an individual from safely and accurately performing the tasks required to be employed. Such conditions may preclude admission to specific programs. If you are unsure whether or not you can meet the program requirements due to your disability, please contact the specific program you are interested in at TTU or SPC. You may also contact your campus Student Disability Services office.
	I waive my rights to see the responses of either Letter of Recommendation submitted on my behalf.
	I acknowledge that I am able and willing to work to meet all technical and academic requirements of the program of study that I have selected. If accepted into CASE, I agree to actively pursue and complete an academic degree or certification at TTU or SPC. I also agree to participate in all CASE meetings and business internships as long as they do not interfere with my scheduled classes. I acknowledge that I agree to allow information about my academic and vocational outcomes while in the program to be used as part of a research study documenting the effects of CASE.
	I understand that admission and/or enrollment at either TTU or SPC does not automatically grant admission into CASE or the program of study I have chosen. I understand that the CASE program will only accept a limited number of students each year on each campus. In order to complete my application for CASE, I understand that my application will be reviewed and I will be contacted to set up a personal interview with CASE faculty and staff.
	While a major goal of CASE is to assist students in their career pursuits through successful completion of a technical certification or academic degree, we cannot guarantee any student a job/internship once they complete their program of study. Our goal is to help prepare them for work in their chosen field.
	I understand the CASE Program is best suited for students who can independently complete high school or college-level work, are motivated to be in college, will actively participate in the CASE Program, and are interested in pursuing a professional career.

I agree that the information provided in this application is, to the best of my ability, accurate and complete.

Signature

Date

Submission information

As a reminder, your application will not be considered complete until you submit all of the required documents including:

- TTU or SPC acceptance letter
- Most recent psychological evaluation and/or IEP/FIE documentation (see requirements above)
- Unofficial Transcripts from high school and previous universities
- Two recommendation forms
- Documentation verifying registration with your respective Disabilities office.

Once you have submitted your application and documents, your application will be reviewed and you will be contacted by a CASE team member. If you have any further questions, please contact the CASE team at applyCASE.educ@ttu.edu.

EMAIL

applyCASE.educ@ttu.edu